

COUNCIL MEETING

DATE: June 12, 2012

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:05 p.m.

MEMBERS PRESENT: Mayor Doug Pomplun; Councilmember, Brad Augustin, Cindy Fahey, Todd Kiecker, Lois Gilles.

MEMBERS ABSENT: None

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz. Craig Marti Co-Public Works Director, City Attorney Tom VanHon.

Meeting was called to order by Mayor Doug Pomplun.

APPROVAL OF THE AGENDA: Motion by Todd Kiecker, second by Cindy Fahey to approve agenda. Motion carried. Motion by Cindy Fahey, second by Lois Gilles to pull the claims for payment list off the consent agenda and move it to #8. Motion carried.

UNFINISHED BUSINESS: none

PUBLIC HEARING: None

PRESENTATIONS: Student from the SAAD chapter at GFW gave a presentation on alcohol free parks and requested the council consider adopting an Ordinance on prohibited smoking in the parks. Council requested it to be put on the July agenda.

CMMPA representative was present in regard to the Resource Planning Coalition and the WPPI presentation. The City has their base load covered and it was recommended that we not participate.

BID OPENING & QUOTES: none.

CONSENT AGENDA: Motion by Lois Gilles, second by Cindy Fahey to approve consent agenda. Motion carried.

7.1 Approval of minutes dated May 8, 2012

7.2 Project One City Hall \$ 28,825.895

7.3 General Consturciton Pay est. # 2 \$ 182,400.00

7.4 Salonek Change order request # 3 \$ 2,177.00 (contributions)

7.5 Salonek pay est. # 8 \$ 98,984.75

7.6 Dakota Supply Group Pay est. 5 \$ 9,518.05

7.7 Kuechle Pay est. # 2 \$ 440,793.85

7.8 MR Paving Pay Est. 7 2011 Park St. Project \$ 60,249.17 City \$ 5,619.74, County \$ 54,629.43.

7.9 License renewals for On Sale Beer to Fairfax Lanes and Plumbers License renewal for Isakson's, Teds Plumbing, Dennis Blumhoefer and Lakes side Plumbing & Heating. St. Andrews Gambling Permit August 19, 2012.

CLAIMS FOR PAYMENT: Discussion took place on additional billing to utility customers when an AMR meter is installed. About 30 customers out of 250 required additional billings to install AMR meter to date. It had been determined at a previous meeting that the utility customer would be responsible when additional plumbing was required in order to install the meter. Motion by Todd Kiecker, second by Lois Gilles to approve the following claims. Motion carried.

4-Square Builders	SHOP SUPPLIES	75.98
A&B Business Equipment	COPIER MAINT CONTRACT	164.62
A&W Furniture and Accents	LIBRARY FURNITURE	4,664.69
American Engineering Test	SOIL TESTING WATER TOWER PROJE	3,481.40
Ameripride Linen Services	LAUNDRY - LIQUOR STORE	316.96
Apple Time Inc	OFFICE EXPENSE - PD	776.59
Arctic Glacier	ICE	158.72

Arneson Distributing Inc	BEER & POP	923.40
Arvig Communication System	INTERNET - PD	30.95
Barnes & Noble	LIBRARY BOOKS	253.42
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	787.65
Bernie Wenner	BUILDING INSPECTOR	780.00
Bolton & Menk	GIS MAPPING & ENGINEERIGN	32,768.11
Border States	ELECTRIC SUPPLIES ERT METERS	18,291.90
Capital One, F.S.B.	Library furniture & computer	3,755.49
Casey's	GAS	1,853.88
Central Minnesota Municip	POWER PURCHASED	34,826.25
Century Link	PHONE REPAIRS CITY OFFICE	95.00
CenturyLink	PHONE SERVICE	1,403.21
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,083.15
Chuck Firlle	STORM SEWER REPAIR	150.00
City of Fairfax	UTILITY BILLS	7,365.97
Clobes Sanitation	GARBAGE CONTRACT	4,199.25
Creative Product Source In	OFFICE EXP - PD	314.61
Dakota Supply Group	AMR METER PROJECT PAY EST 5	9,518.05
Dave's Full Service	GAS	1,928.95
David Drown Associates	BOND ISSUANCE COSTS	16,250.00
Davis Typewriter Co Inc	FILE CABINET	2,317.04
Demco	LIBRARY EQUIPMENT	3,649.00
Department of Energy-WAPA	POWER PURCHASED	22,082.59
Digital Ally	EQUIPMENT - PD	57.00
Duebers	SUPPLIES	72.14
Ecolab Pest Elimination	PEST CONTROL	150.16
Empire Pipe Services	EQUIP MAINT - SAN SEWER	1,372.60
Energy Economics, Inc.	TEST GFW GAS METER	397.00
Eric Fahey	MILEAGE	144.30
Eric Nelson	MILEAGE	144.30
Eugene Blumhoefer	2012 CIP REBATE	10.00
Fairfax Mobil Mart	gas	537.12
Fairfax Postmaster	postage utility bills	641.01
Fairfax Standard	ADVERTISING - LIQUOR STORE	681.72
Fairfax TV & Appliance	REPAIRS & EQUIPMENT	350.67
Fairfax Veterinary Clinic	OFFICE EXP - PD	40.00
Farm Merchantile Inc.	SUPPLIES	1,816.66
Ferguson Waterworks	EQUIPMENT REPAIRS	244.51
First Systems Technology I	LIFT STATION MAINTENANCE	525.00
Fleet Services - Dept of A	LEASE PMT SQUAD CAR	636.90
Frandsen Bank & Trust	DEPOSIT BOOKS	76.91
Franklin Labels	GARBAGE TAGS	108.99
Fred Timm	2012 CIP REBATE	50.00
Frontier Bar	BAR SUPPLIES	122.47
Frontline Plus Inc	CIVIL DEFENSE SIREN REPAIRS	329.18
GFW Booster Club	ADVERTISING - LIQUOR STORE	100.00
General Construction Servi	Pay Est. 2 Water Tower Project	182,400.00
George's Pound	DJ - LIQUOR STORE	300.00
Gopher State One Call	LOCATES	107.90
Groebner & Associates	GAS SUPPLIES	1,427.48
Harry's Frozen Food	SUPPLIES FOR RESALE	78.00
Hawkins Water Treatment	CHEMICALS	4,266.48
Heggies Pizza	SUPPLIES FOR RESALE	505.90
Hermel Wholesale	SUPPLIES - BAR	2,617.19
J.T. Services	MARKING FLAGS	323.50
Jahnke Water Inc.	WATER - LIBRARY	24.45
Jandl Cabinets &	Library shelving	12,460.00
Jim Dandy	SUPPLIES FOR RESALE	61.20
Johnson Bros. Wholesale	WINE	159.50
Juicebelly Entertainment	DJ - LIQUOR STORE	300.00
KEEPRS Inc/Cy's Uniforms	POLICE UNIFORMS	368.86
KNUJ AM	ADVERTISING - BAR	195.00
Kelvin Mathiowetz	2012 CIP REBATE	10.00
Kiecker Plumging & Heating	PLUMBING - BOB PRAX	2,642.06
Kuechle Underground Inc	2012 ST PROJECT	440,793.85
L.M.C.I.T.	WORK COMP PREMIUM	18,413.00
Locher Bros. Inc.	BEER	11,059.60
M.R. Paving & Excavating	2011 STREET PROJECT	60,249.17
MCFOA	MEMBERSHIP DUES	35.00
MES - MIDAM	THERMO CAMERA - FD	6,382.50
MN Ass'n. of Small Cities	MEMBERSHIP DUES	699.00

MN Department of Commerce	CIP ASSESSMENT	251.60
MN Department of Public Sa	SWIMMING POOL FEE	200.00
MN Department of Revenue	APRIL SALES TAX	13,093.00
MN Dept. of Health	ST WATER FEE APR-JUNE	891.00
MN Prairie Line Inc	CROSSING SURFACE COSTS PARK ST	64,346.37
MN Valley Testing Lab.	WATER SAMPLE TESTING	425.50
MVRRRA	LEASE RENT - RAILROAD	100.00
Marcia Seibert-Volz	mileage	89.91
Martin Trucking, LLC	FREIGHT - LIQUOR STORE	207.00
Matheson Tri-Gas Inc	SHOP SUPPLIES	147.36
Maynard's of Fairfax	SUPPLIES FOR RESALE	493.83
Mediacom	CABLE TV & INTERNET - BAR	491.96
Merchant Services	CREDIT CARD FEES - LIQUOR STOR	638.49
Mike Freitag	2012 CIP REBATE	35.00
Mikes Auto Parts	MARKING PAINT	317.25
Minnesota Dept. of Health	STATE HOSPITALITY FEE - BAR	35.00
Missouri River Energy Ser	MONTHLY FEES	500.00
New Century Press	ADVERTISING - LIQUOR STORE	50.00
New Ulm Public Utilities	MAINT HEARTLAND REG STATION &GAS PURCHASE	2,851.67
North Ambulance	INTERCEPT 6-4-12	450.00
North Star Pump Service	LIFT STATION REPAIRS	864.00
Northern Lights Dist.	SUPPLIES FOR RESALE	3,174.78
Northland Trust Services I	BOND ISSUANCE FEES	750.00
Northwest Lineman College	NLC lineman modules	1,005.00
Office Ally	AMBULANCE FEE	19.95
Office Depot	PODIUM - COUNCIL ROOM	201.98
Oxygen Service Company	AMBULANCE SUPPLIES	95.16
Paul Domeier	2012 CIP REBATE	35.00
Phillips Wine & Spirits	LIQUOR	414.10
Pioneerland Library Sys.	2ND QTR PMT	6,089.50
Project One	CITY HALL RENOVATION PMT	28,825.85
Red Feather	SUPPLIES	73.64
Renville County	LANDFILL FEES	4,685.50
Revtrak Inc	APRIL FEES	568.18
Robin Nesburg	2012 CIP REBATE	35.00
SEH	ARCHITECT FEES	4,694.34
Schaefer Recycling	RECYCLING - CLEAN UP DAY	410.00
Schwan's Sales	pool supplies for resale	126.55
Schweiss Repair	repairs	0.00
Schweiss Welding	EQUIPMENT REPAIRS	83.02
Sid's Signs	MOVE WIRELESS ANTENNA	629.21
So. Central Grain & Energy	AMINE	695.08
South Central College	FIREFIGHTER TRAINING	1,250.00
Southwest Initiative Found	2012 CONTRIBUTION	850.00
Standard and Poor's	BOND ISSUANCE COSTS	8,200.00
Steve Biebl's Auto and Lig	2000 FORD RANGER REPAIRS	2,908.04
Steve's Bakery	SUPPLIES FOR RESALE	177.72
Strategis Insights Compan	CAPITAL PLANNING SOFTWARE LICENSE	267.19
Tapper's Beer Line Servic	CLEAN BEER TAPS	32.50
Ted Domeier	ASSESSOR TRAINING	471.46
Tom VanHon	ATTORNEY FEES	1,000.00
Total Register Systems	REGISTER PAPER - LIQUOR STORE	159.18
Tow Distributing Corp.	BEER	6,130.06
Tyler Technologies	DISASTER RECOVERY PROGRAM, CASH COLLECT	2,475.44
USA Blue Book	SHOP SUPPLIES	2,312.93
Verizon Wireless	PHONE	336.68
Viking Coca-Cola Bo. Co.	POP	240.00
WBM Wine & Spirits Inc.	LIQUOR PURCHASED	5,285.13
Waste Management	LANDFILL CHARGES	1,646.72
Weis Oil	MAY TAX CREDIT	639.76
Wendinger Building	auditorium roof	35,875.00
Xcel Energy	TM1 TRANSMISSION	3,721.32
Younger & Walton PLLC	ATTORNEY FEES	1,000.00
Payroll Expense	PAYROLL	65,968.73

2012 STREET PROJECT: Reviewed update on the 2012 street project. The class 5 gravel which the contractor has hauled on to the project street has failed to meet the gradation, percent crushing and shale content required by the specifications. In order to assure that the new material hauled in the engineers will require 3 gradation tests of the new material The blended material on the roadway will require at least 2 gradation tests. The Contractor is responsible for obtaining personnel certified by the Minnesota DOT and documentation of this certification along

with the test results must be submitted. Utility underground work is completed on Park Street from TH 19 to 10th Ave. Except for railroad crossing area, Park St. from 19 to 6th Ave. is ready for placement of gravel and curb and gutter. The project is still well ahead of schedule. The completion date is October 30th.

PRELIMINARY STREET COST ESTIMATE: Cost estimates for First St. SW from 3rd St. SW to the alley on 4th St. SW were presented. The cost estimate for 2 ½" bituminous surfact of the street for 1 ½ blocks is about \$ 20,000.00 (15 yr. life) A bituminous of 3 ½" surface is \$ 36,000.00 (25 yr. life). No action was taken. Catch basins are in need of repair on Elm Drive. The county is willing to fund one-half the cost. No action pending quotes from County.

BERNIE WENNER HAZARDOUS BUILDIGN REPORT: Bernie Wenner, Building Inspector, submitted a report on the home at 15 3rd St. NE owned by Dave Fahey. Mr. Fahey has received the report and has thirty days to repair.

Rural Service District: Rodney Hoffbeck not present to address the council.

Resolution 2012-16 Motion by Lois Gilles, second by Todd Kiecker to support military families in Renville County and adopt Resolution 2012-16.

RESOLUTION NO. 2012-16

A RESOLUTION SUPPORTING THE EFFORTS OF THE MULTI-JURISDICTIONAL PARTNERSHIP FOR BECOMING A BEYOND THE YELLOW RIBBON COMMUNITY

WHEREAS, many families support their military service members who are serving in the United States and overseas to protect the values and freedom enjoyed by the citizens of the United States of America, and;
WHEREAS, a Beyond the Yellow Ribbon Community Partnership between Renville County and the City has been formed in an effort to assist connecting local military family members with a community network of support that is understood and trusted by families, where military residents and their families are recognized and can access information and services to assist them during the deployment cycle and is sustainable for future military families as deployments become necessary, and;

WHEREAS, the Beyond the Yellow Ribbon Community Partnership will build on the existing strength of our community and organizations by continuing to support awareness and addressing the needs of spouses and children throughout the deployment, deployment-reintegration process, and through extended periods after homecoming in ways to lessen their burden while a family member is deployed or is impacted by their service to community and country, and;

WHEREAS, we believe the effects of deployment do not end when the Soldier returns home and the family is reunited; this process takes months for some families and years for others; we believe that ultimate vision of the community is to offer support to military families and honor them in our midst, and;

WHEREAS, the City Council of the City of Fairfax and the Beyond the Yellow Ribbon Community Partnership encourage key groups of the community, Servicemembers, and their families to be proactive and work in harmony to develop a program which empowers community synchronization of the effort and build an enduring and sustainable network of support.

NOW THEREFORE BE IT RESOLVED, on behalf of our residents, the City Council of Fairfax is proud to recognize, appreciate, and say Thank You to our military members and their families for their service, sacrifices, and in all they do.

AND, BE IT FURTHER RESOLVED, that the residents and the City Council of the City of Fairfax do fully support the efforts of Beyond the Yellow Ribbon Community Partnership to support or military members and their families while defending the democratic values of the United States of America.

Thereupon said resolution was declared duly passed and adopted by the Fairfax City Council.

STAFF REPORTS:

Marcia Seibert-Volz:

- Building permit issued in May:

Todd Huiras	shingling	3,000.00
Greg Johnson	shingling	3,000.00
Corine Danielson	shingling	3,000.00
Kevin Schafer	foundation/wall	630.00
Kevin Schafer	stairs & door	400.00
Ron Marlowe	windows & siding	2,000.00

Manuel Munoz shingling windows 3,800.00

- Civil Defense Siren needs upgrading due to the County moving to narrow band width. The cost to upgrade the sirens is \$1,710.00. Motion by Cindy Fahey, second by Todd Kiecker to approve civil defense upgrade. Motion carried.

Craig Marti:

- Problems with locating some curb stop connections, as well as, curb stops that don't work was presented. There are about 13 connections currently that need replacing. Motion by Todd Kiecker, second by Cindy Fahey to go ahead with curb stop connections that need to be replaced. Motion carried.
- Curbing for community sign quote is \$ 7.00 per foot. Motion by Lois Gilles, second by Cindy Fahey to do the curbing around the community signs. Motion carried.
- Pool furnace needs to be replaced. There has been about \$ 3,000.00 of repairs done to the furnace. Paape will reduce the cost of repairs to \$ 1500.00 if a new furnace is purchased. Motion by Todd Kiecker second by Cindy Fahey to replace furnace. A second quote should be obtained and most responsible bidder awarded the contract.
- Two pumps need replacing at the pool. Motion by Lois Gilles, second by Cindy Fahey to replace two pumps at an estimated cost of \$ 2,000.00. Motion carried.

Kevin Hagen: Police report submitted. Kevin not present.

PERSONNEL COMMITTEE: The committee interviewed five (5) applicants for the position of Street/Utility Maintenance. The Personnel Committee recommended hiring Joel Grejtak for the position at Step I. Motion by Brad Augustin, second by Todd Kiecker to accept recommendation and hire Joel Grejtak at step I for the Street/Utility Maintenance position. Motion carried.

RS Fiber Update: Council reviewed the update from Brad Augustin on the RS Fiber Project. The RS Fiber Project is moving forward. Bond financing requires all Joint Powers Board members be elected officials. Brad will be replacing Marcia on the Board to meet the requirement.

Jaycees Contribution Request: Jaycees request a contribution for their summer celebration. Motion by Brad Augustin, second by Todd Kiecker to contribute \$ 500.00. Motion carried.

COORESPONDENCE: None

COUNCIL CONCERNS: None

ADJOURNMENT: Motion by Lois Gilles, second by Cindy Fahey to adjourn at 8:05 p.m. Motion carried.


Mayor Doug Pomplun

ATTEST: 
Marcia Seibert-Volz, City Administrator