

**COUNCIL MEETING**

**DATE:** July 14, 2015

**TIME STARTED:** 7:00 p.m.

**TIME ENDED:** 8:15 p.m.

**MEMBERS PRESENT:** Mayor Lois Gilles, Jenny Hazelton, Josh Bunkers, Ross Nachreiner, Cindy Fahey

**MEMBERS ABSENT:** None

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Lois Gilles...

**APPROVAL OF THE AGENDA:** Motion by Cindy Fahey, second by Jenny Hazelton to approve the agenda as presented. Motion carried unanimously.

**UNFINISHED BUSINESS:**

**PUBLIC HEARING:**

**BID & QUOTES:** Lawn Mower bids: John Deere \$ 16,750.00  
Hustler 19,399.00  
Kabota 12,900.00

Discussion took place. Council directed Eric to obtain a quote for a 72" Hustler and information on the warranty for all machines. Action was tabled.

**PRESENTATIONS:** none

**CONSENT AGENDA:** Motion by Jenny Hazelton, second by Josh Bunkers to approve consent agenda. Motion carried.

- Approval of the minutes dated June 9, 2015
- Final Pay Est. 4 to Land Pride Construction 2014 St. Project in the amount of \$ 30,865.05
- Claims for payment:

4-Square Builders	MAINT SUPPLIES	71.70
A&B Business Equipment	COPIER MAINT CONTRACT	59.68
American Engineering Test	ENGINEERING - UST LEAK	3,615.05
American Public Gas Assoc	SHRIMP Subscription	19.00
Ameripride Linen Services	LAUNDRY - BAR	222.91
Arctic Glacier	ICE	278.40
Armando Davila	REIMBURSE FOR SWIMMING LESSONS	110.00
Arneson Distributing Inc	BEER & JUICE	731.50
BNG Technologies LLC	CREDIT CARD FEE - BAR	200.00
Bayerl Water Resources	WHP PLAN CONSULTING	2,143.20
Bellboy Corporation	LIQUOR	1,333.65
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	1,960.88
Bernie Wenner	BUILDING INSPECTOR	713.50
Bolton & Menk	GIS MAPPING	3,413.00
Border States	SHOP SUPPLIES	196.82
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	1,083.71
Capital One, F.S.B.	postage	7.55
Casey's	GAS	1,270.44
Cemstone	SIDEWALK MAINT	491.50
Central Minnesota Municip	Power purchased	25,088.51
CenturyLink	TELEPHONE	2,431.87
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,699.35
Chuck Firle	GRAVEL	340.00
Chuck Spaeth Ford Inc.	BUCKET TRUCK REPAIR	294.40
City of Fairfax	utility bills	11,011.66
Clobes Sanitation	GARBAGE CONTRACT	3,435.48
Country Enterprises Inc	FREIGHT	96.18

Dakota Supply Group	69 LINE FUSE	1,070.32
Dave's Full Service	GAS	433.20
Dave's Refrigeration	WALK IN COOLER REPAIR - BAR	107.71
Davis Typewriter Co Inc	OFFICE SUPPLIES	532.09
Department of Energy-WAPA	POWER PURCHASED	25,222.40
Early Bird Bakery	SUPPLIES FOR RESALE	196.85
Fahey-Klages Tiling	REPAIR WATER SHUTOFF	495.00
Fairfax Agency	BOND	239.00
Fairfax Medical Clinic	FIRE DEPT PHYSICALS	1,079.94
Fairfax Postmaster	postage - utility bills	677.59
Fairfax TV & Appliance	PA SYSTEM BALL PARK REPAIR	2,625.65
Fairfax Veterinary Clinic	BOARDING FEES STRAY CAT	135.00
Farm Merchantile Inc.	SUPPLIES	1,757.51
Ferguson Waterworks #2516	WATER SUPPLIES	962.59
Frontier Bar	POSTAGE	1,146.93
G&K Services	UNIFORM CONTRACT	348.96
Gopher State One Call	LOCATES	88.65
Groebner & Associates	GAS REGULATOR - RON WEBER	1,677.72
Harry's Frozen Food	SUPPLIES FOR RESALE	419.00
Hawkins Water Treatment	POOL CHEMICALS	1,663.01
Heggies Pizza	SUPPLIES FOR RESALE	847.35
Hermel Wholesale	SUPPLIES FOR RESALE	1,799.54
Isakon-Gag Plumbing	EQUIPMENT REPAIR - FD	327.21
J.T. Services	3 PHASE SECTIONALIZING CABINET	998.00
Jahnke Water Inc.	WATER - LIBRARY	5.85
Jandl Cabinets &	REPAIR CONCESSION STAND DOOR	36.05
Joel Grejtak	FD TRAINING & ELECT SUPPLIES	704.09
Johnson Bros. Wholesale	LIQUOR	4,211.19
Jonny Bird	DUELING PIANOS DEPOSIT - BAR	250.00
Kandiyohi-Renville Communi	FOOD LICENSE FOR CELEBRATION	10.00
Kibble Equipment Inc	LAWN MOWER REPAIR	108.05
L.M.C.I.T.	work comp insurance	30,998.00
Land Pride Construction LL	Pay Est. 4 2014 St. Project	30,865.05
Lindsay Grunst	DJ - BAR	350.00
Locher Bros. Inc.	BEER	6,791.25
MN Department of Commerce	CIP ASSESSMENT	261.98
MN Department of Revenue	MAY SALES TAX	20,063.00
MN Dept Labor & Industry	POOL BOILER FEE	55.00
MN Valley Testing Lab.	WATER SAMPLE TESTING	468.00
Matheson Tri-Gas Inc	SHOP SUPPLIES	407.60
Maynard's of Fairfax	SUPPLIES FOR RESALE	352.40
Mediacom	INTERNET - PD	469.41
Mercury Payment Solutions	CREDIT CARD FEES - BAR	568.82
Michael Todd & Company Inc	SAFETY VESTS	115.96
Mikes Auto Parts	SHOP SUPPLIES	238.34
New Ulm Public Utilities	GAS LINE REPAIR	56,082.80
North Star Pump Service	INSPECT LIFT STATIONS	1,102.00
Northern Lights Dist.	SUPPLIES FOR RESALE	2,948.75
Northland Trust Services I	GO CAP IMP BOND INT PMT	58,318.75
Odor-Tech LLC	NATURAL GAS ODORANT	6,545.71
Phillips Wine & Spirits	LIQUOR	286.10
Pitney Bowes Inc.	POSTAGE	640.99
Prinsco	DOWNSPOUT ADAPTERS	5.11
ProAction Safety & Sales	SQUAD CAR VIDEO SYSTEM	734.32
RVS Shredding	SHREDDING SERVICE	30.00
Red Feather	SUPPLIES	191.80
Renville Co Highway Dept	SAND SALT MIX	2,412.68
Renville Co. Recorder	recording fee GFW/City land ex	92.00
Renville County	LANDFILL FEES	3,858.00
Renville County Auditor-Tr	deed tax GFW?cityland ex	3.30
Revtrak Inc	REVTRAK FEES - JUNE	817.66
Schwan's Sales	SUPPLIES FOR RESALE - POOL	470.91
Schweiss Bi-Fold Doors	WIRE FOR GFW TRANSFORMER	397.58
Schweiss Welding	MINI BACKHOES	538.00
So Central Tech College	AMMONIA HANDLING TRAINING FD	2,050.00
So. Central Grain & Energy	ROUNDUP	1,117.80
Southwest Initiative Found	SWIF 2015 INVESTMENT	850.00
Standard and Poor's	BOND RATING	9,000.00
Standard-Gazette & Messeng	ADVERTISING - BAR	633.20
Star & Tribune	SUBSCRIPTION - BAR	106.34
State Chemical Solutions	PLAY GROUND PEST REPELL	0.00

TNT Construction/Kerkhoff	ROCK - STREET MAINT	599.45
Tapper's Beer Line Servic	CLEAN BEER TAPS	52.00
Texas Refinery Corp	POWER PLANT SUPPLY	532.80
Tow Distributing Corp.	BEER	5,134.75
UPS	POSTAGE	16.91
USA Blue Book	SAFETY VESTS	1,775.70
Verizon Wireless	TELEPHONE	283.35
Viking Coca-Cola Bo. Co.	POP	198.85
Vinocopia Inc	LIQUOR	389.79
WBM Wine & Spirits Inc.	LIQUOR	3,255.83
Weis Oil	GAS	555.78
Weltsch Equipment	BIKE TRAIL MAINTENANCE	139.00
Wesco Distribution Inc.	ELECTRIC SUPPLIES	296.70
Wm Mueller & Sons	TRAIL REPAIR COVERED BY INS	8,920.00
Younger & Walton PLLC	ATTORNEY FEES	2,200.00
Payroll Expense		59,070.32

**RURAL SERVICE DISTRICT:** First reading of Rural Service District Ordinance was done. An amendment in section 3(a) was offered to insert "or adjacent to such parcel" and to include the three (3) parcels that refer to the amendment in section 4. Second reading and consideration of adoption will be at the August meeting.

**Resolution 2015-17:**

**RESOLUTION 2015-17**

**RESOLUTION APPROVING THE FAIRFAX FIRE RELIEF ASSOCIATION LICENSE APPLICATION TO CONDUCT CHARITABLE GAMBLING ACTIVITIES WITHIN THE CITY OF FAIRFAX.**

**WHEREAS,** The Fairfax Fire Relief Association has made application to the City for approval of a charitable gambling license.

**THEREFORE BE IT RESOLVED:** THE Fairfax City Council approves the charitable gambling license for the Fairfax Fire Relief Association for the purpose of conducting charitable gambling within the City of Fairfax at the Frontier Bar & Lounge.

The foregoing resolution, offered by Councilor Ross Nachreiner, and upon motion, supported by Councilor Cindy Fahey, was declared adopted this 14th day of July, 2015, by the following roll call:

Ayes: Lois Gilles, Jenny Hazelton, Josh Bunkers, Ross Nachreiner, Cindy Fahey

Nays: none

Absent: none

**EDA APPOINTMENT:** Motion by Josh Bunkers, second by Cindy Fahey to approve the appointment of Dennis Hoffbeck to the EDA Board. Motion carried unanimously.

**PERSONNEL AMENDMENTS:** The following discussion was held on pay step plan, vacation notification, and maximum accrual of vacation. Motion was made by Jenny Hazelton, second by Josh Bunkers to approve Eric Nelson at the current Class VII, Supt of Utilities & Streets Step I. Motion carried unanimously. Motion by Jenny Hazelton, second by Cindy Fahey to amend Personnel Policy to maximum accrual for 16 years and up to 320 hours. Council polled: Josh-no, Jenny-yes, Cindy-yes, Ross-no, Lois-yes. Motion carried. Motion by Ross Nachreiner, second by Jenny Hazelton to move the City Administrator up two steps on the pay plan instead of reinstating the pay plan for the Administrator's step that was reduced in 2013. The Administrator's pay step on the pay plan was the only step that was reduced without any reason given for the action resulting in the high 5 year reducing the retirement calculation. Motion carried unanimously.

**Staff reports:**

**City Administrator:**

Tree trimming and removal on private property was discussed. A couple of citizens filed complaints about neighbor's trees being potentially dangerous resulting in damage to property or persons. No action was taken due to the trees being on private property.

Heartland Corn Products requested the TBS meter have a flow test performed on it. General consensus of the council was to have the inspection done. Heartland has committed to paying for the flow test.

MR Paving has started the 2015 Street Project.

DOT will be holding an informational meeting on August 11, 2015 at the Fairfax Auditorium regarding the 2016 improvement project along T.H. 19. This will be held from 4:30p.m. to 6:30 p.m.

Building permits for June:

Craig Buboltz	Demolition	
Shawn Borning	remodel	15,000.00
Mark Gerardy	shingling	10,000.00
Joe Young	shingle	6,000.00
Craig Buboltz	remodel	12,000.00
Tom & Jean Cable	windows	1,000.00

Supt. of Street & Utilities Eric Nelson: Transformer at GFW Middle School was re-placed, new water service installed at auditorium, and will be replacing some street lighting and two (2) more transformers.

Kaitlyn Frederickson, Liquor Store Manager: The freezer went out and needs to be replaced at an estimated cost of \$ 1,600.00. Motion by Jenny Hazelton, second by Josh Bunkers to approve the purchase of the freezer. Motion carried unanimously. August 14 a bean bag tournament is being held and September 5<sup>th</sup> Car & Bike night. Motion by Cindy Fahey, second by Josh Bunkers to approve the outside bar in Central Park for August 14<sup>th</sup>, and September 5, 2015. Motion carried unanimously.

Scott Froelich, Police Chief: Scott received a resignation letter from Doug Pomplun for the position of part time police officer. Motion by Josh Bunkers, second by Ross Nachreiner to accept the resignation of Doug Pomplun. Motion carried unanimously. Police Chief requested the council purchase a portable radio for the police department costing \$ 1,789.00. Motion by Jenny Hazelton, second by Josh Bunkers to purchase the portable radio for \$ 1,789.00. Motion carried unanimously.

Fire Dept. Request to approve Jessie Diehm for employment on Fire Department. Motion by Ross Nachreiner, second by Jenny Hazelton to approve Jessie Diehm for Fairfax Fire/Rescue. Motion carried unanimously.

Committee Reports: Reviewed minutes from the following meetings.

Liquor Committee 7-8-15  
Police Committee 7-7-15  
Personnel Committee 7-8-15  
EDA meeting 7-9-15

Correspondence:

Council concerns: Question was raised by a citizen why the pool was not open on July 4<sup>th</sup>. C & C and Standard-Gazette and Messenger did a great job on the community brochure. Casey's needs to trim tree that blocks vision coming on the T.H. 19.

Adjournment: Motion by Jenny Hazelton, second by Ross Nachreiner to adjourn at 8:15 p.m. Motion carried unanimously.

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Mayor Lois Gilles

ATTEST: \_\_\_\_\_  
Marcia Seibert-Volz