

**COUNCIL MEETING**

**DATE:** April 12, 2016

**TIME STARTED:** 7:00 p.m.

**TIME ENDED:** 9:10 p.m.

**MEMBERS PRESENT:** Mayor Lois Gilles, Ross Nachreiner, Cindy Fahey, Jenny Hazelton, Josh Bunkers

**MEMBERS ABSENT:** none

Meeting was called to order by Mayor Lois Gilles.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** All members present. Staff present: City Administrator Marcia Seibert-Volz; Supt. of Sts. & Utilities Eric Nelson; City Attorney Aaron Walton.

**APPROVAL OF THE AGENDA:** Motion by Jenny Hazelton, second by Cindy Fahey to approve the agenda with two additions: # 11. adding Resolution 2016-10 and addition 12a. Friends of Ft. Ridgely. Motion carried unanimously.

**UNFINISHED BUSINESS:** none

**PUBLIC HEARING:** The improvement hearing for the 2016 street project was held. A signed petition opposing the curb & gutter and widening of said street was presented with seven signatures. Andy Kehren presented the project. The estimated cost is \$ 564,340.00 with proposed assessment being \$ 86,020.00. Citizen Jim Cuff addressed the council in opposition to project along with John Schaefer. Following questions, Mayor Lois Gilles closed public hearing.

**BID & QUOTES:**

**PRESENTATIONS:** none

**CONSENT AGENDA:** Motion by Ross Nachreiner, second by Cindy Fahey to approve consent agenda. Motion carried.

- Approval of the minutes dated March 8, 2016.
- Bingo Permit for St. Andrews Church on April 24<sup>th</sup>
- Cardinals 3.2 Beer license at Memorial Park
- Miss Becky's renewal of Liquor, Wine, 3.2 license
- Following claims for payment

4-Square Builders	COMMUNITY CENTER PROJECT	370.60
A&B Business Equipment	COPIER MAINTENANCE CONTRACT	64.65
Ameripride Linen Services	LAUNDRY - BAR	286.06
Arctic Glacier USA Inc	ICE	119.82
Arneson Distributing Inc	BEER	1,585.60
Arnold's of Glencoe	EQUIPMENT REPAIRS	16.29
Artisan Beer Company	BEER	47.00
BNG Technologies LLC	SOFTWARE SUPPORT - BAR	200.00
Bellboy Corporation	LIQUOR	1,645.60
Bergmann Interiors LLC	FLOORING - COMMUNITY CENTER	22,228.18
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	931.53
Bernie Wenner	BUILDING INSPECTOR	665.60
Blue Tarp Financial	STREET SWEEPER LIGHT	573.98
Bolton & Menk	2016 STREET PROJECT	8,240.50
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	2,596.92
Breakthru Beverage Minneso	WINE	431.23
Capital One, F.S.B.	Liquor, General expenses	1,795.49
Casey's	GAS	202.55
Central MN Municipal Power	CIP FEES	30,419.58

CenturyLink	TELEPHONE	1,377.75
Chip Steak & Provision Com	SUPPLIES FOR RESALE	829.00
Chuck Hellendrung	SNOW REMOVAL	2,000.00
Chuck Spaeth Ford Inc.	POLICE CAR REPAIR	169.60
City of Fairfax	UTILITY BILLS	9,503.64
Clobes Sanitation	GARBAGE CONTRACT	3,435.48
Country Enterprises Inc	FREIGHT	160.31
Dave's Full Service	GAS	569.15
Decadance Inc.	BAND EXPENSE	900.00
Department of Energy-WAPA	POWER PURCHASED	23,730.80
Dept of Transportation	DOT AGREEMENT T.H.19	6,831.00
Don Huiras	2016 CIP REBATE	30.00
Doug's Lawn & Landscaping	BASEBALL FIELD CONTRACT	2,738.46
Early Bird Bakery	SUPPLIES FOR RESALE	189.95
Eide Bailly LLP	2015 AUDIT	5,000.00
Emergency Apparatus Mainte	REPAIRS TO ENGINE1,2,tanker F.D	11,903.74
Fairfax Postmaster	POSTAGE - UTILITY BILLS	365.05
Fairfax Printing	VERIFIED ACCOUNT FORMS	444.00
Farm Merchantile Inc.	SUPPLIES	966.23
Finance and Commerce	ADVERTISE BIDS 2016 ST PROJECT	123.98
First Systems Technology I	LIFT STATION MAINTENANCE	595.00
Frontier Bar	SUPPLIES	95.14
G&K Services	UNIFORM CONTRACT	345.69
Gag Sheet Metal, Inc.	STAINLESS STEEL RANGE HOOD	390.99
General Code Publishers	UPDATE CITY CODE	519.08
Gislason & Hunter LLP	GAS CONTRACTS	495.00
Gopher State One Call	LOCATES	26.10
HD Supply Waterworks LTD	HYDRANT	3,027.56
Harry's Frozen Food	SUPPLIES FOR RESALE	128.50
Hawkins Water Treatment	CHEMICALS	5.00
Heath Consultants Inc.	ODORATOR REPAIRS	404.52
Heggies Pizza	SUPPLIES FOR RESALE	231.60
Hermel Wholesale	SUPPLIES FOR RESALE	1,867.81
Itron Inc	METER READING SOFTWARE MAINT	1,476.73
J.T. Services	STREET LIGHTING	16,459.42
Jahnke Water Inc.	WATER - LIBRARY	11.70
Jandl Cabinets &	COMMUNITY CENTER PROJECT	1,406.52
Jim Prax	PAINTING - COMMUNITY CENTER	4,419.00
Johnson Bros. Wholesale	WINE	1,493.70
K & M Wellington Farms, In	SNOW REMOVAL	2,000.00
KEEPRS Inc/Cy's Uniforms	PD UNIFORMS	89.10
Kathy Schroeder	DISH TOWELS	12.00
League of MN Cities	TRAINING - PD	340.00
Locher Bros. Inc.	BEER	7,891.35
MES - MIDAM	BATTERIES, RACK - PD	11,170.50
MN Department of Revenue	MARCH SALES TAX	9,055.00
MN Dept of Health	Permit for 2016 Imp. Project	150.00
MN Municipal Bev. Ass'n.	annual conf. registration	585.00
MN Municipal Utilities As	LINEMAN TRAINING - ERIC NELSON	560.00
MN Pollution Control	POWER PLANT AIR ANNUAL FEE	25.00
MN Valley Testing Lab.	WATER SAMPLE TESTING	51.00
Marc Kiecker	SNOW REMOVAL	2,000.00
Matheson Tri-Gas Inc	SHOP SUPPLIES	642.20
Maynard's of Fairfax	SUPPLIES FOR RESALE	158.88
Mediacom	CABLE TV & INTERNET - BAR	858.46
Midwest Radar & Equipment	EQUIP MAINT - PD	80.00
Mikes Auto Parts	AIR FILTERS - FD	1,150.61
Nelson Salvage & Towing In	PD EXPENSE	180.00
New Ulm Public Utilities	NATURAL GAS & CAPACITY CHG	82,286.33
North Ambulance	INTERCEPT 3-28-16	225.00
North Memorial EMS Educati	EMT TRAINING	1,400.00
North Star Pump Service	LIFT STATION REPAIR	784.00
Northern Lights Dist.	SUPPLIES FOR RESALE	2,458.22
Office Ally	AMBULANCE FEE	19.95
Omega Rail Management Inc	application for pipeline occup	1,250.00
One Office Solution	COAT RACK, PAPER, SUPPLIES	592.51
Oxygen Service Company	AMBULANCE SUPPLIES	41.01
Phillips Wine & Spirits	WINE	41.89
Pioneerland Library Sys.	1ST QTR PMT	8,775.00
Premium Waters Inc	WATER - PD	14.70
Prinsco	STORM COVER GUARD	57.49

RVS Shredding	SHREDDING SERVICE	30.00
Raelin Wiethoff	PAINT CITY SIGNS	500.00
Red Feather	SUPPLIES	285.50
Redwood/Renville Regional	LANDFILL FEES	370.98
Renville Co Highway Dept	SAND SALT MIX	1,398.73
Renville County	LANDFILL FEES	2,301.26
Renville County Auditor-Tr	92561 CO 141 DITCH ASSESSMENT	2,529.13
Revtrak Inc	MAR REVTRAK FEES	1,075.19
Select Account -VEBA	Wellness Incentive Program	850.00
Sensit Technologies	REPAIR GAS METER	155.75
South Central Grain & Ener	WEED CONTROL	58.83
Standard-Gazette & Messeng	ADVERTISING - BAR	946.33
Star & Tribune	SUBSCRIPTION - BAR	113.10
State Chemical Manufacturi	CLEANING SUPPLIES - PARKS	241.84
Stuart C Irby Co.	GLOVE TESTING	56.81
Titan Machinery	STREET SWEEPER PARTS	364.35
Tonka Water	WATER FILTER MATERIALS	24,300.00
Tow Distributing Corp.	BEER	3,038.66
UPS	POSTAGE	23.65
USA Blue Book	SHOP SUPPLIES	224.60
United Rentals	BOOM RENTAL-BASEBALL LIGHTS	1,210.22
Upbeat	TRASH CAN	360.29
Utilities Plus Energy Serv	TROUBLESHOOTING VOLTAGE METER	1,080.00
Vantiv Integrated Payments	LIQUOR CREDIT CARD FEES - FEB	1,060.42
Verizon Wireless	TELEPHONE	251.96
Viking Coca-Cola Bo. Co.	POP	229.00
Vinocopia Inc	WINE	930.25
Volz & Frank	COMMUNITY CENTER PROJECT	2,898.00
Walton Law Group PLLC	ATTORNEY FEES	2,230.00
Weis Oil	GAS	1,242.71
Wine Merchants	WINE	121.89
Payroll Expense		67,471.00

**Bolton & Menk**, Andy Kehrens, 2016 Street Project. Andy presented the bids for the 2016 Street Project. The following bids were submitted:

Schmidt Construction	436,564.88
MR Paving	446,719.85
Quam Construction	497,414.40
GM Contracting	524,600.62
Duininck, Inc.	554,300.80

General consensus of the council was to table action on the bids and have Bolton & Menk mark the location of street with stakes in order to show the residents where the street will be constructed. Bids will be reconsidered at the May meeting.

**CMPAS – Chris Kopel:** The City of Fairfax power supply portfolio recommendation was reviewed. The City NC2 share and WAPA allocation meet baseload and intermediate needs for Fairfax. The City also has subscription for wind. CMPAS is seeking to develop a community solar project for its membership. Chris reviewed current status of the solar project. Details to finalize are still being worked on at this time.

**FRIENDS OF FORT RIDGELY:** Dave Nelson and Paula Weir were present to request support for Friends of Fort Ridgely in saving the golf course and stop the eventual closing of the park.

**CITY OF FAIRFAX**  
**Resolution # 2016-11 Supporting**  
**FRIENDS OF FORT RIDGELY**  
**The Vision**

*Minnesota has one of the nation's great, diverse state park system offering affordable recreational facilities and educational historic sites.*

Whereas, Fort Ridgely park and golf course is essential today and increasingly essential for community vitality including economic development, affordable and quality recreational facilities, and historical educational value, and

Whereas, the golf course renovated in 2008 costing tax payers an estimated two million dollars, and

Whereas, the golf course is a 2,739 yard, par 35 course with narrow fairways, many mature trees, and grass greens, and

Whereas, the park site was a training ground for Civil War recruits and was attacked twice during the U.S. Dakota War of 1862, and

Whereas, there is a historic amphitheater built in 1927 and features a stone stage and backdrop and seating for 150, and

Whereas, the park has camping, summer hiking trails, paved bike trail, and horse trails. In the winter cross country skiing, snowmobile and snowshoe trails, and

Whereas, the long and short-term benefits of achieving stability in our park requires staffing, maintenance, amenities and attendance. The closing of the golf course after it has been renovated will have an adverse effect on the area, cause a decline in attendance and hurt our rural area recreationally and economically.

Now therefore, the Fairfax City Council supports the Friends of Fort Ridgely to keep the park maintained, staffed, and the golf course open and encourages the Minnesota Legislature and Governor provides sufficient leadership and resources to ensure that the State of Minnesota does not fall victim to a closing of a state park rich in historical value and recreational amenities.

The motion for the adoption of the foregoing resolution was duly made by Council Member Jenny Hazelton and seconded by Council Member Cindy Fahey, and the motion carried.

**RS FIBER** –Toby Brummer updated the council on RS Fiber project. Construction will start mid-summer in Fairfax and be completed at the end of 2016 with service connections following it.

**SEAL COAT PROJECT:** The City of Olivia is opening bids on April 26, 2016 on the seal coat project. The city of Fairfax streets included are 4<sup>th</sup> St. SE, 1<sup>st</sup> Ave. SE from Park St S to 1<sup>st</sup> St. SE.; 1<sup>st</sup> Ave. SE from 1<sup>st</sup> St. SE to 2<sup>nd</sup> St. SE. Engineer's estimate is \$18,317.60.

**ZIEGLER POWER SYSTEMS:** Proposal to perform comprehensive 64-point inspection plus cooling system maintenance and fluid replacement on the 1825 kW emergency backup Caterpillar 3516B generator set. The cost for Level 1 and Level 3 is \$10,910.00. Ziegler discounted it \$ 1,000.00 if we have it done at the same time as the scheduled NESHAP service. Motion by Cindy Fahey, second by Josh Bunkers to approve the contract. Motion carried.

**LMCIT LIABILITY COVERAGE-WAIVER FORM:**

Motion by Jenny Hazelton, second by Josh Bunkers to inform LMCIT that the City does not waive the monetary limits on municipal tort liability established by MN Statutes, Section 466.04. Motion carried.

**CLARKE MOSQUITO CONTRACT:** Motion by Ross Nachreiner, second by Josh Bunkers to approve Option 1 on the contract for 2016 season. Six applications at \$ 675.00 each. Motion carried.

**COMMUNITY CENTER:** Motion by Ross Nachreiner, second by Josh Bunkers to purchase sign "Community Center" the 10" acrylic letters for the North side and 12" acrylic letters for the front West side. Motion carried.

**Staff reports:**

**City Administrator, Marcia Seibert-Volz**

**Update on the Community Center:** The community center is completed with the exception of exit doors being painted. Total cost for building project \$ 316,072.80. The previous bid in 2013 was \$ 370,870.00. (This did not include appliances, stainless steel tables, prep area sink and wall cabinets in kitchen.)

Clean up day: Scheduled for May 6 & 7. Motion by Ross Nachreiner, second by Jenny Hazelton to support the clean-up day on May 6 & 7. Motion carried.

Building Permit: Bix Baker garage \$41,212.80

**Supt. of Street & Utilities Eric Nelson:** Supt. gave update on the following:

- Kevin Schweiss planting shelter belt NW section.
- Pool – starting maintenance.
- WTP filter is getting close to coming on line.
- Contacted MR Paving for estimates on Bike Trail repairs needed.  
Ross requested Eric contact Larry Linsmeier in regard to shelter belt in NW section and check on cold mix for pot holes.

**Liquor Store Manager:**

- Kaitlyn will be attending the MMBA annual conference.
- New cooler was purchased for the off sale.
- Starting to program for Fairfax Jaycee Days. The Jaycees will be selling beer for liquor store and will receive a % per each can. The liquor store plans to have pork chop dinner again.

**Police Report:**

- March there were 177 assist.
- A new SRO officer, Ken Peterson, has been hired.
- City of Franklin requested a proposal from Fairfax for 20 hours per week contracted police service. The committee determined that it was not feasible because we would lose service in Fairfax and financially it would not be possible based on Franklin's willingness to pay per hour for police.
- Chapter 246 – 54 notices were sent out and 13 are still non-compliant. Citations will be issued for non-compliance starting April 16<sup>th</sup>.

**Committee Reports:** Police Committee minutes April 4, 2016

Liquor Committee minutes April 6, 2016

**Correspondence:** none

**Council concerns:** none

**Adjournment:** Motion by Jenny Hazelton, second by Cindy Fahey to adjourn at 9:10 p.m. Motion carried unanimously.



Mayor Lois Gilles

ATTEST:



Marcia Seibert-Volz, City Administrator