

COUNCIL MEETING

DATE: October 14, 2014

TIME STARTED: 7:00 p.m.

TIME ENDED: 805 p.m.

MEMBERS PRESENT: Mayor Doug Pomplun, Lois Gilles, Todd Kiecker, Brad Augustin, Cindy Fahey

MEMBERS ABSENT: none

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Doug Pomplun.

APPROVAL OF THE AGENDA: Motion by Lois Gilles, second by Cindy Fahey to approve the agenda. Motion carried.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None

BID & QUOTES: Motion by Brad Augustin, second by Cindy Fahey to approve Heymans Bid to construct the concrete driveway for the city shop abutting the alley at 112 SE First Street. The bid was for \$ 16,444.00. Motion carried.

PRESENTATIONS: Mark Erickson presented an update of the RS Fiber Project. The Cooperative will most likely be giving notice on the project proceeding next year. The Cooperative is finalizing an application to the State for one million in Broadband funding. Blandin Foundation designates ten communities as Broadband Communities. If the ten cities are designated each community will be provided with (5) computers for use of education on Broadband. US Ignite is willing to collaborate with assistance and training for Business incubator start-ups and On-line training of software development.

CONSENT AGENDA: Motion by Cindy Fahey, second by Todd Kiecker to approve consent agenda. Motion carried.

- Approval of the minutes from the regular meeting dated September 9, 2014.
- Peterson Brothers Pay Est. No. 2 \$ 3,358.06
- Application approval for Bingo-Legion Aux. November 9, 2014.
- Claims for payment:

4-Square Builders	ELECTRIC WAREHOUSE ROOF	2,454.95
5th Street Auto Body	repairs to 2011 GMC Sierra	3,468.36
A&B Business Equipment	COPIER MAINT CONTRACT	90.54
Alden Pool & Municipal Su	CHEMICALS	230.00
Ameripride Linen Services	LAUNDRY - BAR	555.14
Arctic Glacier	ICE	95.80
Arneson Distributing Inc	BEER & POP	1,330.10
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	595.78
Bernie Wenner	BUILDING INSPECTOR	960.62
Bolton & Menk	MISC ST & UTILITY Enginnering	1,608.50
Border States	WIRE	4,685.06
Bound Tree Medical, LLC	medical supplies	318.64
C & N Sales	DART LEAGUE	220.00
Capital One, F.S.B.	notary license	120.00
Casey's	GAS	387.53
Central Minnesota Municip	CIP ASSESSMENT	17,716.38
CenturyLink	TELEPHONE	1,252.92
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,264.95
City of Fairfax	utility bill	11,433.38
Clobes Sanitation	GARBAGE - BAR	3,472.68

Creative Details
 Dave's Full Service
 Davis Typewriter Co Inc
 Department of Energy-WAPA
 Dept of Employment & Econo
 Election Systems & Softwa
 Fahey-Klages Tiling
 Fairfax Jaycees
 Fairfax Postmaster
 Fairfax TV & Appliance
 Fairfax Veterinary Clinic
 Farm Merchantile Inc.
 Frandsen Bank & Trust
 General Code Publishers
 Gopher State One Call
 Groebner & Associates
 Hach Company
 Harry's Frozen Food
 Hawkins Water Treatment
 Heggies Pizza
 Hermel Wholesale
 Isakson's Plumbing & Htg.
 J.T. Services
 Jahnke Water Inc.
 Jena Saue
 Jerry's Transmission Servi
 Johnson Bros. Wholesale
 L.M.C.I.T.
 League of MN Cities
 Locher Bros. Inc.
 M & T Fire and Safety
 MEMSA Conference
 MN Department of Revenue
 MN Dept Labor & Industry
 MN Municipal Utilities As
 MN Valley Testing Lab.
 Martin Trucking, LLC
 Matheson Tri-Gas Inc
 Maynard's of Fairfax
 Mediacom
 Midwest Radar & Equipment
 Mikes Auto Parts
 New Ulm Public Utilities
 Norm Erickson
 North Star Pump Service
 Northern Lights Dist.
 Paustis Wine Company
 Pearson Brothers Inc
 Pitney Bowes Inc.
 Premium Waters Inc
 Prinsco
 ProAction Safety & Sales
 Quill
 RVS Shredding
 Red Feather
 Renville Co. Recorder
 Renville County
 Renville County Heartland
 Revtrak Inc
 Runnings
 Schweiss Welding
 So. Central Grain & Energy
 South Central College
 Southern Wine & Spirits of
 Southwest Initiative Found
 Standard-Gazette & Messeng
 Star & Tribune
 Tapper's Beer Line Servic
 Tow Distributing Corp.
 Truck Utilities
 Tyler Technologies

DETAIL SQUAD CAR	240.47
GAS	1,010.90
OFFICE SUPPLIES	529.65
POWER PURCHASED	24,298.17
UNEMPLOYMENT BENEFIT	1.21
election expense	357.00
REC TRAIL REPAIR	2,317.00
Contribution to Jaycee Days	450.00
POSTAGE - UTILITY BILLS	357.36
FREEZER REPAIR - BAR	50.00
BOARDING FEES	165.00
SUPPLIES	1,072.47
DEPOSIT SLIPS	97.25
CODE UPDATE	728.79
LOCATES	233.30
GAS SUPPLIES - CAP OUTLAY	7,297.80
CHEMICALS	48.83
SUPPLIES FOR RESALE	177.50
CHEMICALS	1,688.52
SUPPLIES FOR RESALE	590.25
SUPPLIES FOR RESALE	951.31
GAS SUPPLIES	4.29
ELECTRIC SUPPLIES CAP OUTLAY	1,606.75
WATER - LIBRARY	5.85
Jena Marie Saue Band	800.00
FLOOD LIGHT ENGINE #1	221.47
LIQUOR	1,739.57
WORK COMP DEDUCTIBLE	215.36
LMC DUES	1,334.00
BEER	6,968.80
20" FAN FIRE DEPT	2,880.36
Ambulance Training	385.00
AUGUST SALES TAX	19,205.00
FIRE DEPT FEES	275.00
SAFETY & GAS CIRCUIT RIDER PRO	6,694.00
WATER SAMPLE TESTING	25.50
FREIGHT	111.80
SHOP SUPPLIES	232.95
SUPPLIES FOR RESALE	348.31
CABLE TV & INTERNET - BAR	697.25
SQUAD CAR MAINT	80.00
TRUCK MAINT	586.64
Purch. Natural gas & Transp. Install Serv	60,281.88
BURGER TRAY - BAR	230.10
LIFT STATION REPAIR	4,200.00
SUPPLIES FOR RESALE	2,585.74
WINE	550.96
CRACK FILL/SEAL COAT FINAL PMT	3,358.06
POSTAGE	640.99
OFFICE EXP - PD	10.86
MAINT - FD	97.94
LIGHT BAR SQUAD CAR	7,402.22
LIBRARY PHONE	70.53
SHREDDING SERVICE	30.00
SUPPLIES	215.25
Notary commission	20.00
LANDFILL FEES	4,117.00
HEARTLAND EXPRESS 2014 CONTRIB	1,943.00
SEPT REVTRAK FEES	682.93
chain saw repair	125.39
REPAIRS - WATER	106.93
WEED CONTROL	150.27
FD TRAINING - GRAIN BIN REFRES	550.00
LIQUOR	740.44
2014 CONTRIBUTION	800.00
PUBLISHING	767.44
SUBSCRIPTION - BAR	100.75
CLEAN BEER TAPS	52.00
BEER	4,053.04
TRUCK MAINTENANCE	5,325.00
MAINTENANCE CONTRACT	5,521.34

USA Blue Book	GAS SUPPLIES	145.61
Verizon Wireless	TELEPHONE	305.38
Viking Coca-Cola Bo. Co.	POP	118.00
WBM Wine & Spirits Inc.	LIQUOR	1,053.31
Weis Oil	AUG DIESEL TAX CREDIT	2,154.27
Xcel Energy	TM1 TRANSMISSION & MISO 10 Pass through	11,264.04
Younger & Walton PLLC	ATTORNEY FEES	2,000.00
Payroll Expense		65,841.30

Leroy Black. Enforcement of Public Nuisance Ordinance. He did not attend meeting.

Utility Billing Policy: Motion by Todd Kiecker, second by Lois Gilles to approve the amendment to the Utility Billing policy increasing the Gas Meter Connection to \$ 500.00. Motion carried.

Clobes Sanitation: John Clobes requested the Council approve the Sanitation contract for residential garbage pickup for five (5) years and increase the monthly contract amount to \$ 3,150.00 per month. Motion by Lois Gilles, second by Cindy Fahey to approve Clobes Sanitation Contract for five (5) years at \$ 3,150.00 per month. Motion carried.

Business Subsidy Policy: Council was provided with policy previously approved by City Council to review. No changes were noted and general consensus of the council approved the policy as presented.

Southwest/West Central Service Cooperative: Motion by Lois Gilles, second by Cindy Fahey to approve the Wellness Agreement with Southwest/West Central. Motion carried.

Liquor Committee Recommendations: Liquor Committee recommended hiring Steve Liebl as Part time bartender at step 1 with a probationary period of six (6) months. Motion by Lois Gilles, second by Cindy Fahey to hire Steve Liebl at step one with a probationary period of six (6) months. Motion carried.

Tax Forfeiture Property: The County Commissioners split parcel 31-00785-00 into two parcels. Lots 23, 24, and the North 25' of Lot 22, Blk 3, OP, City of Fairfax to be valued at \$ 100.00 and sold to the Fairfax EDA. The second parcel will be Parcel Number 31-00784-00 Lots 1 & 2, Blk 3, OP, City of Fairfax to be valued at \$ 1,500.00 of which \$ 1,383.00 is an assessment due to the City of Fairfax and to be sold at the sale under the same terms as approved by Resolution 33-14 by the County Board on September 23, 2014. Motion by Lois Gilles, second by Todd Kiecker to approve the split and value with assessment on Parcel 31-00784-00 of \$ 1,383.00. Motion carried.

The following building permits were presented to City Council:

Marita Danielson	14 3 rd Ave. NE	shingle	
Bix Baker	702 2 nd St. SE	Shingle	\$ 1,800.00
Michael Skolnick	703 1 st St. SE	remodel	3,500.00
Scott Marti	802 2 nd St. SE	shingle	7,500.00
Jerry Steinbach	310 1 st St. SE	shingle	5,500.00
Kevin Schafer	116 Park St. S	reroof	4,000.00
Cory Murphy	906 1 st St. SE	shingle	5,000.00
Jeff Marlow	300 2 nd St. NW	siding	13,000.00
City of Fairfax	400 1 st Ave. NE	reroof	6,500.00
Steve Schroeder	704 1 st St. SE	windows & siding	20,000.00
Mike Skolnick	703 1 st St. SE	basement walls	10,000.00
Becky Vos	17 3 rd St. SW	fence	500.00
Jerry Steinbach	310 1 st St. SE	misc. repair	500.00

The November 11th Council meeting has been rescheduled to November 12, 2014 due to the 2nd Tuesday is November 11th Veterans Day.

Golf Cart and Class Vehicle permit fees were discussed. Action tabled until the November meeting.

Assessment Hearing for November meeting needs to be called. Motion by Cindy Fahey, second by Todd Kiecker to adopt Resolution 2014-15. Motion carried

RESOLUTION 2014-15 Resolution for Hearing on Proposed Assessment

WHEREAS, the city clerk is directed to prepare a proposed assessment of the cost of 2014 Street Improvement Project.

WHEREAS, the clerk has notified the council that such proposed assessment will be completed and filed in her office for public inspection two weeks prior to public hearing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FAIRFAX, MINNESOTA:

1. A hearing shall be held at 7:00 P.M. on NOVEMBER 12th, 2014 in the city hall located at 18 FIRST ST SE to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Fairfax, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Fairfax the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Supt. of Streets & Utilities Report: Alleys will be having the asphalt put down next Monday. The contractor, Karian Peterson, hired to change out a transmission pole on the 69 KV line has ordered the pole. It takes eight weeks to get the pole. It will be in December before the pole is replaced.

Police Chief: Request to go ahead and sell the Crown Victoria squad car on MN-Bid site. Motion by Lois Gilles, second by Cindy Fahey to sell the squad car. Motion carried.

Chief requested Zack Ambros be hired as a part time police officer. Motion by Brad Agustin, second by Todd Kiecker to hire Zack Ambros. Motion carried.

Cindy Fahey presented a concern on the dead tree limb hanging over the street on Park St. N and 1st Ave. NE. intersection. Council directed a letter to be sent to property owner.

Motion by Lois Gilles, second by Cindy Fahey to adjourn at 8:05 p.m. Motion carried.



Mayor Doug Pomplun

ATTEST:



Marcia Seibert-Volz, City Administrator