

COUNCIL MEETING

DATE: May 10, 2016

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:30 p.m.

MEMBERS PRESENT: Mayor Lois Gilles, Ross Nachreiner, Cindy Fahey, Jenny Hazelton, Josh Bunkers

MEMBERS ABSENT: none

Meeting was called to order by Mayor Lois Gilles.

PLEDGE OF ALLEGIANCE

ROLL CALL: All members present. Staff present: City Administrator Marcia Seibert-Volz; Supt. of Sts. & Utilities Eric Nelson; City Attorney Aaron Walton.

APPROVAL OF THE AGENDA: Motion by Cindy Fahey, second by Ross Nachreiner to approve the agenda. Motion carried unanimously.

UNFINISHED BUSINESS: 2016 Street Project. Discussion took place on the 2016 Street Project. It was suggested the project move forward with the same width of street that is currently in place. Motion by Josh Bunkers to move forward with the 2016 Street Project with the existing street width between 4th Street & 5th St. SE. Motion failed for lack of second.

PUBLIC HEARING: none

BID & QUOTES: 2016 Crack Seal Project quotes:

All Things Asphalt	Sauk Center	\$ 1,445.00
Ground Zero Services	Courtland	\$ 1,445.00
Bergen Inc.	Mt. Lake	\$ 4,760.00
Bike Trail Repair:		
MR Paving	2" black top patching	\$ 13,650.00
	Rout, clean, fill rubberized sealant	\$ 14,000 to 16,000

PRESENTATIONS: none

CONSENT AGENDA: Motion by Cindy Fahey, second by Ross Nachreiner to approve consent agenda. Motion carried.

- Approval of the minutes dated April 12, 2016
- Baseball Lease renewal for lawful Gambling Activity in Frontier Bar
- Following claims for payment

4-Square Builders	WINDOWS - POWER PLANT	2,216.65
A&B Business Equipment	COPIER MAINT CONTRACT	64.65
ABM Equipment & Supply	EQUIPMENT REPAIRS	4,138.88
Agri-Comm Construction LLC	TELEHANDLER RENTAL - WA PLANT	50.00
Allina Health EMS	INTERCEPT 12-1-15	369.94
Ameripride Linen Services	LAUNDRY - BAR	339.18
Arctic Glacier USA Inc	ICE	23.41
Arneson Distributing Inc	BEER & POP	1,181.16
Avenet	WEBSITE DOMAIN	450.00
Bellboy Corporation	LIQUOR	694.00
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	474.44
Bernie Wenner	BUILDING INSPECTOR	948.04
Bolton & Menk	2016 STREET PROJECT	12,561.50
Border States	street lighting & elect. supplies	4,470.70
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	1,686.00
Central MN Municipal Power	power purchased	25,592.27
CenturyLink	phone-all depts	1,403.49

Chip Steak & Provision Com	SUPPLIES FOR RESALE	943.55
City of Fairfax	utility bills	8,251.12
City of Winthrop	BIKE HELMETS - SRO Program assessment	5,411.84
Clarke Environmental Mosqu	MOSQUITO SPRAYING	1,350.00
Clobes Sanitation	GARBAGE CONTRACT	3,435.48
Country Enterprises Inc	FREIGHT	90.84
Country Wide Lumber	WATER PLANT MAINTENANCE	124.83
Dave's Full Service	gas	176.90
Department of Energy-WAPA	POWER PURCHASED	19,852.44
Display Sales	FLAGS	143.00
Early Bird Bakery	SUPPLIES FOR RESALE	200.11
Eide Bailly LLP	AUDIT FEE	5,050.00
Fairfax Baseball Associati	ADVERTISING BB PROGRAM - BAR	100.00
Fairfax Postmaster	POSTAGE - UTILITY BILLS	357.09
Fairfax TV & Appliance	SHOP SUPPLIES & freezer for Frontier	4,731.25
Farm Merchantile Inc.	SUPPLIES	2,780.60
Ferguson Waterworks #2516	LOCATOR REPAIR	422.61
First Systems Technology I	INSTALL 8" WELL & FLOW METERS	4,097.40
Frontier Bar	SUPPLIES FOR RESALE	166.42
G&K Services	uniform exp. Utility dept.	907.66
Gag Sheet Metal, Inc.	LIBRARY FURNACE REPAIR	37.50
Girls Night Out LLC	BAND EXPENSE	650.00
Gislason & Hunter LLP	GAS CONTRACTS-legal fees	2,062.50
Gopher State One Call	ANNUAL FEE & Locates	185.55
Harry's Frozen Food	SUPPLIES FOR RESALE	249.50
Hawkins Water Treatment	CHEMICALS	5.00
Heggies Pizza	SUPPLIES FOR RESALE	511.60
Hermel Wholesale	SUPPLIES FOR RESALE	1,005.78
Jahnke Water Inc.	WATER - LIBRARY	5.85
Jill Pelzel	pool supplies-reimbursement	97.16
John Deere Financial	PAYLOADER MAINTENANCE	105.93
Johnson Bros. Wholesale	LIQUOR	3,050.10
KNUJ AM	ADVERTISING - BAR	52.00
Katie Grams	AMBULANCE SUPPLIES	1,178.36
Kiecker Plumbing & Heating	RAISE GAS METER	828.61
L.M.C.I.T.	DEDUCTIBLE-PRETRIAL DIV PROGRA	250.00
Locher Bros. Inc.	BEER	6,703.10
MCFOA	MEMBERSHIP FEES	40.00
MN Municipal Utilities As	SAFETY TRAINING	5,298.75
MN Post Board	POST LICENSES	270.00
Martin Trucking, LLC	FREIGHT	45.00
Matheson Tri-Gas Inc	SHOP SUPPLIES	154.44
Maynard's of Fairfax	SUPPLIES FOR RESALE - BAR	136.82
Mediacom	CABLE TV & INTERNET - BAR	413.73
Mikes Auto Parts	EQUIPMENT MAINT	83.34
New Ulm Public Utilities	transportation & capacity	60,516.31
North Ambulance	INTERCEPT 4-28-16	225.00
North Memorial EMS Educati	EMT REFRESHER TRAINING	1,540.00
Northern Lights Dist.	SUPPLIES FOR RESALE	3,014.65
Northland Trust Services I	BOND INTEREST PAYMENT	35,199.17
Office Ally	AMBULANCE FEE	19.95
One Office Solution	OFFICE SUPPLIES	464.95
Oxygen Service Company	AMBULANCE SUPPLIES	64.81
Palmer Company	SNOW REMOVAL	2,500.00
Pitney Bowes Inc.	POSTAGE	520.99
RVS Shredding	SHREDDING SERVICE	30.00
Recreation Supply Company	POOL TEST KIT & FLOW METERS	656.34
Redwood/Renville Regional	LANDFILL FEES	982.80
Renville County	LANDFILL FEES	1,876.73
Renville County Assessor	2016 ASSESSOR FEE	7,205.00
Revtrak Inc	REVTRAK FEES 5-4-16	936.66
River Creek Nursery	TREES & BUSHES	1,665.36
Schaefer Recycling	recyling - clean up day	230.00
Schweiss Bi-Fold Doors	FD REPAIRS	158.25
So Central Tech College	FIRE DEPT TRAINING	450.00
Southern Wine & Spirits of	LIQUOR	1,770.00
Standard-Gazette & Messeng	PUBLISHING	712.68
State of MN	GAS ASSESSMENT	42.68
Strategis Insights Compan	CAPITAL PLANNING SOFTWARE LIC.	250.00
Tow Distributing Corp.	BEER	3,369.21
UPS	POSTAGE	6.12

Verizon Wireless	TELEPHONE	286.19
Viking Coca-Cola Bo. Co.	POP	192.50
Vinocopia Inc	LIQUOR	136.00
Walton Law Group PLLC	ATTORNEY FEES	2,200.00
Weis Oil	GAS	420.14
Payroll Expense		49,489.04

Recreational Trail: Eric was directed to obtain more quotes on trail maintenance. Action was tabled until June meeting.

Eide Bailly: Joel Stencil presented the 2015 Financial Audit. Motion by Jenny Hazelton, second by Josh Bunkers to accept the 2015 Financial Audit. Motion carried unanimously.

Bolton & Menk,

Schmidt Construction	436,564.88
MR Paving	446,719.85
Quam Construction	497,414.40
GM Contracting	524,600.62
Duininck, Inc.	554,300.80

Motion by Ross Nachreiner, second by Cindy Fahey to reject all bids for the 2016 Street Project and not proceed with the project. Council polled: Ross-yes, Cindy-yes, Josh-no, Lois-yes, Jenny-yes. Motion carried.

Jaycees: Jaycees requested a permit to hold the 2016 Days of Thunder on June 24-26, 3.2 beer license for Lions Park. Motion by Jenny Hazelton, second by Josh Bunkers to approve the general permit for celebration and 3.2 beer license for Lions Park. Motion carried. A request to cost share for aggregate lime for one of the ball diamonds at Lions Park. Motion by Ross Nachreiner, second by Josh Bunkers to approve up to \$ 500.00 for aggregate lime. Motion carried.

SEAL COAT PROJECT: Motion by Ross Nachreiner, second by Cindy Fahey to approve the contract with Allied Blacktop Company and the City of Olivia. The City of Fairfax estimated portion of the contract is \$15,006.00. Motion carried unanimously.

2016 Crack Seal Project: Motion was made by Jenny Hazelton, second by Josh Bunkers to award the contract to Ground Zero based on bid of \$ 1,445.00 and proximity to community. Motion carried unanimously.

School Resource Officer Addendum: Motion by Cindy Fahey, second by Ross Nachreiner to approve the School Resource Officer Agreement Addendum presented: Motion carried unanimously.

Renville County Assessor Contract: Motion by Ross Nachreiner, second by Cindy Fahey to approve the Assessor Agreement with Renville County at \$ 10.00/parcel for real property and \$ 5.00 for mobile home assessments. Motion carried.

On Call Pay: The Personnel Committee made the following recommendation in regard to On Call pay for the utility crew. On call pay will be reduced to Friday, Saturday, and Sunday at \$ 20.00 per day. Monday thru Thursday the calls will go to Eric Nelson. Eric Nelson requested in the event of an emergency the council establish a two hour minimum OT payment. Discussion also took place on opening the Community Center on weekends. Kaitlyn, Liquor Store Manager said the Liquor store could cover Saturdays. It was determined that Eric Nelson and Kaitlyn should meet and determine who would be responsible for opening the community center. The Police Department makes sure the Community Center is locked each evening. Motion by Jenny Hazelton, second by Ross Nachreiner to approve the change in on call time to Friday, Saturday, Sunday at \$ 20.00/day. In the event of a Holiday the Holiday would be added to the weekend with an addition of \$ 20.00. A two hour minimum is established if called out for an emergency. The Supt. of Utilities & Streets will receive any phone calls from the On Call phone Monday – Thursday. Motion carried unanimously.

Staff reports:

City Administrator, Marcia Seibert-Volz

A quote has been requested for landscaping community center. Not received to date.

Grant awards to the City:

- SCDBG Residential and Commercial Rehab grant in the amount of \$ 618,700.00.
- MN Dept. of Health \$ 10,000.00 for fence around wells. This is part of the Well Head Protection Plan

April Building Permits issued:

Ryan Lee	Remodel	35,000.00
Todd Huiras	fence	200.00
Brandon Bergman	shingle	6,000.00
James Moore	shingle	6,000.00
Clark & Lorie Rieke	fence	600.00
Kelly Crooks	reroof	2,000.00
Jed Lutgen	fence	5,000.00
Gene Schroeder	reroof	5,500.00
Bob Deming	shingle	6,500.00

Electric Fund 2016 Budget is removing replacement of Transformer in the amount of \$ 10,000.00 and will budget for this in 2017. The maintenance on the generator that needs to be done will use the \$ 10,000.00 allocation this year.

Supt. of Street & Utilities Eric Nelson: Supt. gave update on the following:

- Pool furnace has been started and is operating.
- T.H. 19 Highway Project locates have started coming in this week.
- Transformer was upgraded at Lions Park.

Liquor Store Manager: Kaitlyn Frederickson

- Kaitlyn is assisting Jaycees in planning for Days of Thunder.
- Offering membership to a wine club to be held monthly.

Police Report: Scott Froelich

- April there were 186 assists.
- Charging four individuals for non-compliance of Chapter 246

Fire Chief Report:

- Draft of County Mutual Aid Agreement was presented
- Fire Dept. requested to be allowed to sell pull-tabs/bingo at Squirrels – no action.
- Old Grass Rig – Sale

Motion by Jenny Hazelton, second by Josh Bunkers to deem the grass rig surplus property and approving advertising it for sale. Motion carried unanimously.

Committee Reports: Police Committee minutes 5-2-16
Liquor Committee minutes 5-4-16
Personnel Committee minutes 5-4-16

Correspondence: Redwood/Renville Regional Solid Waste Authority. Recycling Collection has improved and is outstanding.

Council concerns: none

Adjournment: Motion by Jenny Hazelton, second by Cindy Fahey to adjourn at 8:30 p.m. Motion carried unanimously.

Mayor Lois Gilles

ATTEST: _____
Marcia Seibert-Volz, City Administrator