

COUNCIL MEETING

DATE: September 8, 2015

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:00 p.m.

MEMBERS PRESENT: Mayor Lois Gilles, Ross Nachreiner, Josh Bunkers, Cindy Fahey

MEMBERS ABSENT: Jenny Hazelton

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Justin Alderman.

Meeting was called to order by Mayor Lois Gilles...

APPROVAL OF THE AGENDA: Motion by Cindy Fahey, second by Josh Bunker to approve the agenda. Motion carried unanimously.

UNFINISHED BUSINESS: none

PUBLIC HEARING: none

BID & QUOTES: none

PRESENTATIONS: none

CONSENT AGENDA: Motion by Ross Nachreiner, second by Cindy Fahey to approve consent agenda. Motion carried.

- Approval of the minutes dated August 11, & 25, 2015
- Pay estimate # 2 MR Paving \$ 174,010.60
- Pay Estimate #1 Crack fill & Seal Coat, MR Paving \$7,330.53
- Claims for payment:

4-Square Builders	KEYLESS ENTRY	56.65
A&B Business Equipment	COPIER MAINT CONTRACT	59.68
Alcopro	EQUIP REPAIRS - PD	93.00
Ameripride Linen Services	LAUNDRY - BAR	135.73
Amsterdam	MN STATE/FED POSTERS	316.79
Arctic Glacier USA Inc	ICE	140.20
Arneson Distributing Inc	BEER & LEMONADE	1,987.70
Arnold's of Glencoe	KUBOTA LAWN MOWER	12,900.00
BNG Technologies LLC	SOFTWARE SUPPORT - BAR	200.00
Bellboy Corporation	LIQUOR	628.50
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	526.78
Bernie Wenner	BUILDING INSPECTOR	100.00
Bix Baker	2015 CIP REBATE	80.00
Bolton & Menk	ENGINEERING	22,479.50
Border States	SHOP SUPPLIES	581.27
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	941.36
Briggs & Morgan	BOND ISSUANCE COSTS	7,518.83
Casey's	GAS	854.08
CenturyLink	TELEPHONE	1,244.38
Chip Steak & Provision Com	SUPPLIES FOR RESALE	811.18
Clobes Sanitation	GARBAGE CONTRACT	3,603.96
Country Enterprises Inc	FREIGHT	48.09
Dakota American Transforme	TRANSFORMERS	4,650.00
Dakota Supply Group	WATER METERS	1,020.01
Dave's Full Service	GAS	371.95
Dave's Refrigeration	CHECK COOLER IN BAR	66.50
Davis Typewriter Co Inc	OFFICE SUPPLIES	201.10
Dee Schaefer	REIMBURSE SWIMMING LESSONS (not given)	65.00
Department of Energy-WAPA	POWER PURCHASED	26,700.48

Early Bird Bakery	SUPPLIES FOR RESALE	227.28
Ecolab Pest Elimination	PEST CONTROL	157.11
Everest Emergency Vehicles	AMBULANCE MAINTENANCE	47.64
Fairfax Medical Clinic	VACCINATION - FD	75.00
Farm Merchantile Inc.	SUPPLIES - FD	718.25
Frontier Bar	SUPPLIES	183.84
G&K Services	UNIFORM CONTRACT	95.04
GFW Community Ed	SUMMER REC CONTRIBUTION	7,000.00
Girls Night Out LLC	BAND EXPENSE	650.00
Gopher State One Call	LOCATES	153.70
Harland	COMPUTER BACKUP EQUIPMENT	457.11
Harry's Frozen Food	SUPPLIES FOR RESALE	177.50
Hawkins Water Treatment	CHEMICALS	1,016.82
Heggies Pizza	SUPPLIES FOR RESALE	434.35
Hermel Wholesale	SUPPLIES FOR RESALE	1,386.53
Hjerpe Contracting Inc	INSTALL HYDRANTS & UPSIZE LEADS	6,905.50
J.T. Services	ELECTRIC SUPPLIES	1,962.98
Jahnke Water Inc.	WATER - LIBRARY	26.66
Johnson Bros. Wholesale	LIQUOR	1,763.38
Judy Farrell	2015 CIP REBATE	15.00
KEEPRS Inc/Cy's Uniforms	PD UNIFORMS	80.86
Larry Donner	BAND EXPENSE	250.00
League of MN Cities	LMC MEMBERSHIP	1,389.00
Lincoln Aquatics	POOL EQUIPMENT	121.59
Locher Bros. Inc.	BEER	7,167.24
M.R. Paving & Excavating	STREET CONSTRUCTION	181,341.13
MN Dept Labor & Industry	BOILER FEE - POOL	30.00
MN Dept. of Health	STATE WATER FEE JULY-SEPT	887.00
MN Valley Testing Lab.	WATER SAMPLE TESTING	25.50
Marc Kiecker	SNOW REMOVAL CONTRACT	2,000.00
Matheson Tri-Gas Inc	BEER GAS	112.51
Maynard's of Fairfax	CLEANING SUPPLIES	647.30
Mediacom	CABLE & INTERNET - BAR	569.32
Mercury Payment Solutions	AUG CREDIT CARD FEES - BAR	525.38
Mid America Backflow Prev	BACKFLOW TEST FIRE HALL	300.00
Mikes Auto Parts	SHOP SUPPLIES	483.70
NU-Telecom	PRINTER - POWER PLANT	157.96
New Ulm Public Utilities	NATURAL GAS PURCH & TRANSP	54,943.26
North Ambulance	ALS INTERCEPT	225.00
North Memorial EMS Educati	AMBULANCE TRAUMA TRAINING	1,000.00
Northern Lights Dist.	SUPPLIES FOR RESALE	2,053.76
O & S Construction	BORE GAS LINE	675.00
Phillips Wine & Spirits	LIQUOR	456.83
Pioneerland Library Sys.	3RD QTR PAYMENT	8,688.25
RVS Shredding	SHREDDING SERVICE	30.00
Renville Co. Recorder	Record Rehab loan satisfaction	46.00
Renville County	LANDFILL FEES	3,143.00
Renville County Auditor-Tr	DITCH ASSESSMENTS	2,183.86
Revtrak Inc	REVTRAK FEES - AUGUST	768.93
River Creek Nursery	RIVER ROCK - PARKS	201.00
SW/WC Service Cooperatives	INS ADJ - MII LIFE	0.10
Sherwin Williams	YELLOW PAINT	298.50
Standard-Gazette & Messeng	PUBLISHING	447.20
Star & Tribune	SUBSCRIPTION - BAR	106.34
Stuart C Irby Co.	GLOVE TESTING	64.89
Tactical Solutions	RADAR CERT PD	62.00
Tapper's Beer Line Servic	CLEAN BEER TAPS	104.00
Tow Distributing Corp.	BEER	3,864.99
UPS	POSTAGE	226.61
Verizon Wireless	TELEPHONE	378.22
Viking Coca-Cola Bo. Co.	POP	107.83
WBM Wine & Spirits Inc.	LIQUOR & WINE	882.53
Weis Oil	GAS	232.03
West Central Communicatio	PROGRAM PD RADIOS	162.00
Younger & Walton PLLC	ATTORNEY FEES	2,200.00
Payroll Expense		51,149.77

RESOLUTION 2015-18: Motion by Cindy Fahey, second by Ross Nachreiner to adopt Resolution 2015-18 .
Motion carried unanimously.

RESOLUTION #2015-18

RESOLUTION APPROVING THE 2015 PROPOSED LEVY, COLLECTIBLE IN 2016.

BE IT RESOLVED, by the City Council of the City of Fairfax, County of Renville, State of Minnesota, that the following sums of money be levied for current year, collectible in 2016, upon the taxable property in the City of Fairfax for the following purpose:

Amount levied for General Fund	\$	409,518.00
Amount levied for Debt Service		<u>79,548.00</u>
TOTAL	\$	489,066.00

BE IT FURTHER RESOLVED, that a public hearing be called for the purpose of hearing comments from the public on the 2015 proposed tax levy (payable in 2016). Said hearing to be set at 7:00 p.m. on the 8th of December, 2015.

RESOLUTION 2015-19: Motion by Josh Bunkers, second by Cindy Fahey to adopt Resolution 2015-19. Motion carried unanimously.

RESOLUTION # 2015-19

RESOLUTION ESTABLISHING NEW WATER RATES FOR THE CITY OF FAIRFAX.

WHEREAS, the City Council has the power to fix and adopt rates and regulations for water supplied by the city public utilities, and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Fairfax the following new rates are established effective September 1, 2015

BASE RATE:

¾" Meter	\$ 25.00/mo.
1 " Meter	\$ 30.00/mo.
1 1/2" Meter	\$ 40.00/mo.
2 " Meter	\$ 55.00/mo.
3" Meter	\$ 80.00/mo.

RESIDENTIAL CONSERATION WATER RATE:

0 – 10,000 gallons	\$ 4.00 per one thousand gallons
10,001 – 20,000 gallons	\$ 4.75 per one thousand gallons
20,001 – 40,000 gallons	\$ 5.94 per one thousand gallons
above 40,000 gallons	\$ 8.91 per one thousand gallons

COMMERCIAL WATER RATE:

\$ 4.00 per one thousand gallons (WTP)

CONNECTION TO SYSTEM

Water Access Charge (WAC) \$ 1400.00

LUTHERAN SOCIAL SERVICE CONTRACT: Motion by Cindy Fahey, second by Josh Bunkers to approve Lutheran Social Service Contract for the Senior Nutrition Site. Motion carried.

MUTUAL AID AGREEMENT FOR USE OF LAW ENFORCEMENT PERSONNEL & EQUIPMENT WITH RENVILLE COUNTY: Motion by Ross Nachreiner, second by Cindy Fahey to approve Mutual Aid Agreement. Motion carried.

HEARTLAND: Aaron is working on the agreement for the TBS sale and reimbursement for equipment with Heartland attorney. Action tabled.

Staff reports:

City Administrator, Marcia Seibert-Volz

July building permits approved:

Kevin Johnson	shingle	10,000.00
Greg Johnson	siding windows	5,000.00

Wellness Institute Program: Motion by Ross Nachreiner, second by Cindy Fahey to participate in the Wellness Institute Program through SW/WC Cooperative for the employees. Motion carried. Wellness Programs and incentives in 2016 make available up to \$ 325.00 to eligible employees who complete the tasks described.

The insurance premiums for employees increased 17.5%. The employees collectively proposed increasing the deductible from \$1,850.00 to \$ 5,000.00 decreasing the insurance costs by \$9,800.00 and requesting the City contribute \$ 100.00 per month to their VEBA account. Motion by Cindy Fahey, second by Josh Bunkers to approve the Insurance Plan #10 being a \$ 5,000.00 deductible and approving the \$ 100.00 per month additional contribution to the employees VEBA account. Motion carried.

Auditorium rehab was discussed. The buildings committee recommended rehab in phases starting with heating and cooling phase. The asbestos removal contract will be awarded following receiving the bids but prior to the heating & cooling project being started.

A letter was received from Best & Flanagan asking the RS Fiber Joint Powers Board for payment of \$ 120,000.00 for financial services performed. Fairfax's pro-rated share is \$ 8,400.00. The RS Fiber Cooperative is working with Best & Flanagan to resolve the issue. The City sent the letter to LMCIT the city's insurance carrier. No action.

Supt. of Street & Utilities Eric Nelson: Supt. gave update on the 2015 Street Project. The streets are grade ready and curbing will be installed. Crack fill and seal coat is complete. Christmas decorations for T.H. 19 were delivered this week. Fifteen (15) street light poles will need to be changed. Office of Pipeline Safety is performing their annual inspection this week. The new lawn mower was delivered.

Liquor Store Manager, Kaitlyn Frederickson, Kaitlyn was not present. Minutes from committee meeting in packet.

Police Chief, Scott Froelich: Chief reported the department responded to 178 calls in August. The Department sent out eighty-two (82) warning letters to pet owners to obtain licenses. General consensus of the Council was to have the Department use the fenced city shed lot for storing towed vehicles rather than paying to store them.

The Feasibility study done through a grant for Renville County for shared fire and emergency services in Renville County was discussed. It was determined in the study that sharing training costs and equipment costs could alleviate some financial burdens on cities.

Committee Reports: Reviewed minutes from the following meetings.

Liquor Committee 9-1-15

Personnel Committee 8-26-15

Correspondence: Letter received from DOT in regard to T.H. 19 & T.H. 4 intersection. The following improvements are scheduled: Moving the stop bars on # 4 closer to the intersection, removal of four signs that are not required, change "cross traffic does not stop" sign color from black-on-white to black-on-yellow to improve visibility, and DOT is working with a consultant to further analyze the intersection for improvements.

Council concerns: Question was raised on SWMIF letter requesting \$ 1250.00 contribution. The 2016 has \$850.00 in the budget. The Pioneerland request of \$35,100 is in the budget. (1% increase)

Question was raised about fence location at 102 2nd Ave. NW. Police Department was directed to check on the matter for compliance.

Adjournment: Motion by Ross Nachreiner, second by Cindy Fahey to adjourn at 8:00 p.m. Motion carried unanimously.


Mayor Lois Gilles