

COUNCIL MEETING

DATE: October 13, 2015

TIME STARTED: 7:00 p.m.

TIME ENDED: 7:40p.m.

MEMBERS PRESENT: Mayor Lois Gilles, Ross Nachreiner, Josh Bunkers, Cindy Fahey, Jenny Hazelton

MEMBERS ABSENT:

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Lois Gilles...

APPROVAL OF THE AGENDA: Motion by Cindy Fahey, second by Jenny Hazelton to approve the agenda. Motion carried unanimously.

UNFINISHED BUSINESS: none

PUBLIC HEARING: none

BID & QUOTES: none

PRESENTATIONS: none

CONSENT AGENDA: Motion by Ross Nachreiner, second by Josh Bunker to approve consent agenda. Motion carried.

- Approval of the minutes dated September 8, 2015
- Pay estimate # 3 2015 St. Project MR Paving \$ 165,939.58
- Final Pay Estimate #2 Crack fill & Seal Coat, MR Paving \$ 17,875.82
- Schultz Plumbing & Heating-License approval
- Casey's Off-sale 3.2% beer license renewal
- American Legion Auxiliary Bingo application 11/8/15.
- Claims for payment:

A&B Business Equipment	COPIER MAINT CONTRACT	59.68
American Engineering Test	SOIL TESTING STREET PROJECT	2,594.50
Ameripride Linen Services	LAUNDRY - BAR	350.99
Arctic Glacier USA Inc	ICE	168.74
Arneson Distributing Inc	BEER	2,144.90
Automatic Systems Co.	repairs to WTP back wash	1,068.80
BNG Technologies LLC	software support	200.00
Bellboy Corporation	WINE	912.95
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	776.58
Bernie Wenner	BUILDING INSPECTOR	375.50
Bolton & Menk	2015 STREET PROJECT	10,042.50
Border States	Border States	141.78
Brad Kiecker	2015 CIP REBATE	30.00
C & N Sales	DART SPONSOR FEE	198.59
Capital One, F.S.B.	postage-water samples	74.25
Casey's	GAS	485.89
Central Minnesota Municip	CIP assessment	28,459.48
Century Link	TELEPHONE REPAIR	195.00
CenturyLink	TELEPHONE	1,457.77
Chip Steak & Provision Com	SUPPLIES FOR RESALE	497.96
Chuck Firle	20 YDS GRAVEL	440.00
City of Fairfax	utility bills	10,669.87
Clobes Sanitation	GARBAGE CONTRACT	3,267.00
Country Enterprises Inc	FREIGHT	48.09
DJ Siehndel Construction	REPLACE CURB & GUTTER	849.25
Dave's Full Service	GAS	679.70

Davis Typewriter Co Inc	COPY PAPER	149.95
Department of Energy-WAPA	POWER PURCHASED	24,298.17
Derk's Windows	WINDOW CLEANING - CITY HALL	30.00
Early Bird Bakery	SUPPLIES FOR RESALE	213.83
Energy Economics, Inc.	GAS EQUIP REPAIR	2,489.00
Fairfax Postmaster	POSTAGE - UTILITY BILLS	691.82
Farm Merchantile Inc.	SUPPLIES	763.17
Ferguson Waterworks #2516	WATER SUPPLIES	130.84
First Systems Technology I	FLOW METER REPAIR WATER PLANT	9,330.20
Frontier Bar	SUPPLIES	280.51
G&K Services	UNIFORM CONTRACT	675.68
General Code Publishers	Code update-Rural Service Dist	602.71
Gibbon Lumber	bateries for locator	29.34
Gopher State One Call	LOCATES	94.35
Groebner & Associates	GAS SUPPLIES	5,683.31
Hach Company	CHEMICALS	181.26
Harry's Frozen Food	SUPPLIES FOR RESALE	137.00
Hawkins Water Treatment	CHEMICALS	569.72
Heggies Pizza	SUPPLIES FOR RESALE	284.15
Hermel Wholesale	SUPPLIES FOR RESALE	1,142.64
Isakson-Gag Plumbing	DEHUMIDIFIER - WATER PLANT	99.93
J.T. Services	ELECTRIC BOX PAD	580.00
Jahnke Water Inc.	WATER - LIBRARY	11.70
John Nestande	2015 CIP REBATE	30.00
Johnson Bros. Wholesale	LIQUOR	1,399.67
KEEPRS Inc/Cy's Uniforms	POLICE UNIFORMS	73.87
Kiecker Plumbing & Heating	NEW WATER SERVICE - AUDITORIUM	3,997.87
L.M.C.I.T.	INSURANCE PREMIUM	60,099.00
Larry Dallman	2015 CIP REBATE	30.00
Locher Bros. Inc.	BEER	6,712.50
M.R. Paving & Excavating	PAY EST 2 CRACK FILL/SEAL COAT	190,329.48
MES - MIDAM	turn out gear-boots	899.88
MN Department of Commerce	CIP ASSESSMENT	225.87
MN Department of Revenue	AUGUST SALES TAX	9,717.00
MN Dept of Health	Class C exam fee-Joel Grejtak	64.00
MN Municipal Bev. Ass'n.	meeting registration	15.00
MN Municipal Utilities As	SAFETY PROGRAM, GAS RIDER PROG	10,491.25
MN Valley Testing Lab.	WATER SAMPLE TESTING	183.25
Matheson Tri-Gas Inc	BEER GAS	114.70
Mediacom	INTERNET - POWER PLANT	732.72
Mercury Payment Solutions	LIQUOR CREDIT CARD FEES - SEPT	512.96
Mid America Backflow Prev	BACKFLOW TEST - POOL	285.00
Mikes Auto Parts	SHOP SUPPLIES	608.44
New Ulm Public Utilities	ADJUSTMENT ON BILL	71,501.18
Northern Lights Dist.	SUPPLIES FOR RESALE	3,189.61
Office Depot	MINUTE BOOK	280.00
Paustis Wine Company	WINE	750.00
Phillips Wine & Spirits	WINE	41.89
Pitney Bowes Inc.	POSTAGE	640.99
RVS Shredding	SHREDDING SERVICE	30.00
Randy's Family Drug & Gift	AMBULANCE SUPPLIES	30.00
Red Feather	SUPPLIES - BAR	191.80
Renville County	LANDFILL FEES	3,365.50
Revtrak Inc	SEPT REVTRAK FEES	744.03
St. Paul Stamp Works Inc	PET LICENSE RECEIPT BOOK	24.79
Standard-Gazette & Messeng	ADVERTISING - BAR	321.80
Steve Liebl	DJ - BAR	300.00
Steve Linsmeier	2015 CIP REBATE	30.00
Stuart C Irby Co.	GLOVE TESTING	56.26
The Journal	SUBSCRIPTION - BAR	197.60
Titan Machinery	STREET SWEEPER BROOMS	684.71
Tow Distributing Corp.	BEER	4,077.01
Tyler Technologies	SOFTWARE MAINT CONTRACT	5,797.40
USA Blue Book	MARKING PAINT	333.37
Utilities Plus Energy Serv	Arc Flash study	7,093.45
Verizon Wireless	TELEPHONE	284.78
Viking Coca-Cola Bo. Co.	POP	55.00
Vinocopia Inc	WINE	686.00
Volz & Frank	REPLACE SIDEWALK - B WEIR	880.00
WBM Wine & Spirits Inc.	LIQUOR	1,155.04
Weis Oil	GAS	640.28

Younger & Walton PLLC
Payroll Expense

ATTORNEY FEES

2,213.70
68,802.59

Flanagan & Best Settlement Agreement: Motion by Cindy Fahey, second by Jenny Hazelton to approve the Flanagan & Best Settlement Agreement. Motion carried unanimously.

RESOLUTION 2015-20: Motion by Jenny Hazelton, second by Cindy Fahey to adopt Resolution 2015-20 . Motion carried unanimously.

RESOLUTION 2015-20

RESOLUTION ESTABLISHING NEW ELECTRIC RATES FOR THE CITY OF FAIRFAX.

WHEREAS, the Fairfax City Council has the power to fix and adopt rates and regulations for electrical service supplied by the City Public Utilities, and

WHEREAS, the present electrical rates as established by the City Council on July 1, 2009 should be adjusted due to redesigning the rates and building the power cost adjustment factor into the basic rate schedule.

NOW THEREFORE BE IT RESOLVED: the City Council of Fairfax establishes the following rates effective the 1st day of October, 2015.

RESIDENTIAL:

Customer charge	\$ 9.00/month
Energy charge/KWH	
First 500 kwh	.075
Over 500 kwh	.09

COMMERCIAL:

Customer Charge	\$ 12.00/month
Energy charge/KWH	
First 1500 kwh	.0875
Over 1500 kwh	.1025

COMMERCIAL POWER:

Customer Charge	\$ 15.00/month
Energy charge/KWH	
First 10,000 kwh	.0775
Over 10,000 kwh	.0925

DEMAND CHARGE: \$ 5.00/monthly demand KW

<u>SECURITY LIGHT:</u> 100 watt	\$ 4.25/month
400 watt	\$ 6.00/month

CONNECTION FEE: \$ 150.00

HEARTLAND: Heartland requesting a meeting be scheduled to discuss the purchase of the TBS. Meeting will be scheduled prior to the next council meeting.

Lifepak Defibrillator: Motion by Cindy Fahey, second by Ross Nachreiner to purchase the Lifepak Defibrillator from Physio-Control for \$ 21,255.40. Motion carried unanimously.

Staff reports:

City Administrator, Marcia Seibert-Volz

August building permits approved:

Barb Lehar	shingle & siding	15,000.00
Larry Hanson	window replacement	500.00
Richard Schmidt	shingle	8,013.00
St. John's Church	shingle entry	2,500.00

Auditorium rehab discussed. General consensus of the council was to move forward with the project.

Accrued Sick and vacation Leave and Comp time for 3rd quarter was reviewed.

Personnel Committee needs to schedule a meeting in November.

Supt. of Street & Utilities Eric Nelson: Supt. gave update on the following:

- 2015 Street Project
- Repairs to drain valves were done at the pool
- Flushing hydrants was completed
- Issues at WTP
- Sweeping Streets
- Installed three (3) new gas services
- 109 locates this month.
- Arc Flash Study almost complete
- Winterized parks

Police Chief, Scott Froelich: Chief reported the department responded to 195 calls in September. Police Department is in the process of hiring a new Part Time Police officer. Vanesa, Resource officer at GFW, quit.

Committee Reports: Reviewed minutes from the following meetings.

- Liquor Committee 10-6-15
- Police Committee minutes 9-14-15
- EDA minutes dated 9-3-15 & 10-1-15

Correspondence: none

Council concerns: Josh Bunkers questioned whether the City would snowplow alleys. Following discussion it was decided to review snow plowing policy at the November meeting. No action was taken.

Lois Gilles informed the Council the EDA is sponsoring a Community Business Meeting , Social Media Part II, encouraging everyone to attend.

Discussion took place on tree trimming. Letters of compliance need to be mailed out to residents that do not meet the Ordinance requirements.

Adjournment: Motion by Ross Nachreiner, second by Cindy Fahey to adjourn at 7:40 p.m. Motion carried unanimously.

Mayor Lois Gilles

ATTEST: _____
Marcia Seibert-Volz, City Administrator

