

**COUNCIL MEETING**

**DATE:** July 10, 2012

**TIME STARTED:** 7:00 p.m.

**TIME ENDED:** 8:00 p.m.

**MEMBERS PRESENT:** Mayor Doug Pomplun; Councilmember, Cindy Fahey, Todd Kiecker, Lois Gilles.

**MEMBERS ABSENT:** Brad Augustin

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz. Craig Marti Co-Public Works Director, City Attorney Tom VanHon.

Meeting was called to order by Mayor Doug Pomplun.

**APPROVAL OF THE AGENDA:** Motion by Cindy Fahey, second by Lois Gilles to approve agenda. Motion carried.

**UNFINISHED BUSINESS:** none

**PUBLIC HEARING:** None

**PRESENTATIONS:** none

**BID OPENING & QUOTES:** none.

**CONSENT AGENDA:** Motion by Lois Gilles, second by Cindy Fahey to approve consent agenda. Motion carried.

- 7.1 Approval of minutes dated June 12, 2012
- 7.2 Dakota Supply Group Pay Est. 6 \$ 14,368.27
- 7.3 Kuechle Pay est. # 3 \$ 685,272.11
- 7.4 Salonek Change order # 4 \$ 5,448.20
- 7.5 Salonek Pay Est. # 9 \$ 91,755.99
- 7.6 Claims for payment

**CLAIMS FOR PAYMENT:**

4-Square Builders	MAINTENANCE SUPPLIES	7.64
5th Street Auto Body	REFINISH LIQUOR STORE DOORS	175.00
A&B Business Equipment	COPEIR MAINT CONTRACT	82.31
A&W Furniture and Accents	LIBRARY FURNITURE	154.86
ASCAP	LICENSE FEE - LIQUOR STORE	314.40
Alden Pool & Municipal Su	PUMP FOR POOL	2,302.42
American Engineering Test	SOIL TESTING	704.60
American Red Cross - Health	LIFEGUARD TRAINING	210.00
Ameripride Linen Services	LAUNDRY - LIQUOR STORE	316.96
Arctic Glacier	ICE	267.74
Arneson Distributing Inc	BEER & POP	1,572.85
Arvig Communication System	INTERNET - PD	30.95
Barrett Stoll	sandblasting wall - Standard	800.00
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	1,054.35
Bernie Wenner	BUILDING INSPECTOR	2,141.76
Bolton & Menk	WATER TOWER PROJECT ENGINEERING	45,787.50
Border States	ELECTRIC SUPPLIES	1,543.75
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	97.80
Casey's	GAS	1,752.87
Central Minnesota Municip	Power purchased	34,423.57
Century Link	LIBRARY CABLING	2,140.32
CenturyLink	TELEPHONE	1,330.65
Chip Steak & Provision Com	SUPPLIES FOR RESALE	867.98
Chuck Firla	GRAVEL	400.00

Clobes Sanitation	GARBAGE - PARKS	3,292.50
Dakota Supply Group	PAY ESTIMATE 6	14,368.27
Davis Typewriter Co Inc	CHAIRS, FLOOR MATS FOR LIBRARY	3,287.10
Deming Construction	SIDEWALKS - LIBRARY & CITY HAL	7,554.07
Department of Energy-WAPA	POWER PURCHASED	25,222.40
Dostal Electronic's Center	BLDG REPAIRS	960.15
Doug's Lawn & Landscaping	BASEBALL FIELD MAINT	1,677.51
Duebers	SUPPLIES	185.39
Fairfax EDA	CITY SHED PMT	7,280.00
Fairfax Jaycees	band expense & contribution	1,250.00
Fairfax Postmaster	POSTAGE - UTILITY BILLS	315.91
Fairfax Standard	PUBLISHING	219.84
Fairfax Veterinary Clinic	BOARD STRAY PETS	54.51
Farm Merchantile Inc.	SUPPLIES	1,854.88
Ferguson Waterworks	SUPPLIES - WATER DEPT	244.00
First Systems Technology I	PUMP REPAIRS	280.50
Fleet Services - Dept of A	LEASE PMT - SQUAD CAR	658.13
Frontier Bar	SUPPLIES FOR RESALE	200.52
Gopher State One Call	LOCATES	88.75
Groeber & Associates	ELECTRIC SUPPLIES	609.55
Harland	COMPUTER MAINTENANCE	117.56
Harry's Frozen Food	SUPPLIES FOR RESALE	129.00
Hawkins Water Treatment	CHEMICALS	761.33
Heggies Pizza	SUPPLIES FOR RESALE	342.40
Hermel Wholesale	SUPPLIES FOR RESALE	961.28
J.T. Services	electric supplies	197.60
Jahnke Water Inc.	WATER - LIBRARY	15.47
Jandl Cabinets &	CHANGE BATHROOM LOCK - BAR	162.00
Johnson Bros. Wholesale	LIQUOR	2,227.29
KEEPRS Inc/Cy's Uniforms	POLICE UNIFORMS	181.99
Kiecker Plumbing & Heating	AMR add'l plumbing	1,194.05
Kuechle Underground Inc	PAY EST 3 2012 STREET PROJECT	685,272.11
Locher Bros. Inc.	BEER	8,712.50
MII Life -VEBA	MII Life -VEBA	750.00
MN Department of Revenue	JUNE SALES TAX	11,669.00
MN Municipal Utilities As	SAFETY, ELECTRIC, GAS TRAINING	7,046.25
MN Valley Testing Lab.	WATER SAMPLE TESTING	98.50
Martin Trucking, LLC	FREIGHT	118.00
Matheson Tri-Gas Inc	BEER GAS	94.37
Maynard's of Fairfax	SUPPLIES FOR RESALE	684.39
Mediacom	INTERNET -	413.80
Melissa Koford	TRANSCRIBING - PD	28.00
Merchant Services	LIQUOR CREDIT CARD FEES - JUNE	667.63
Mid America Backflow Prev	BACKFLOW TEST FIRE HALL	250.00
Midwest Radar & Equipment	EQUIPMENT MAINT - PD	80.00
Mikes Auto Parts	BATTERY	320.55
Minnesota Dept. of Health	Water exam fees	64.00
Missouri River Energy Ser	MONTHLY FEE	500.00
New Ulm Public Utilities	NATURAL GAS PURCH, TRANSP. INSTALL SERV	54,623.97
New Ulm Truck & Trailer In	FD TRUCK MAINT -	2,776.88
Nicklasson Athletic Compan	PLAQUES - LIBRARY	1,498.51
North Ambulance	INTERCEPT 6-8-12	450.00
North Star Pump Service	LIFT STATION REPAIR	1,170.00
Northern Lights Dist.	SUPPLIES FOR RESALE	1,934.11
Northland Trust Services I	BOND INTEREST PMT	10,100.17
Office Depot	OFFICE SUPPLIES	243.65
Paape Distributing Co.	REPAIR POOL HEATER	1,527.98
Palmer Company	SNOW BLOWING	2,500.00
Pioneerland Library Sys.	COMPUTERS FOR LIBRARY	6,523.49
Pitney Bowes Inc.	POSTAGE	120.00
ProAction Safety & Sales	POLICE UNIFORMS	112.12
RVS Shredding	SHREDDING	60.00
Red Feather	SUPPLIES	146.21
Renville County	LANDFILL FEES	3,099.50
Renville County Heartland	2012 TRANSIT CONTRIBUTION	1,943.00
Revtrak Inc	REVTRAK FEES - JUNE	380.09
SEH	ARCHITECT FEES	1,557.53
Salonek Concrete & Constru	LIBRARY PAYMENT	91,755.99
Schwan's Sales	SUPPLIES FOR RESALE - POOL	334.41
South Central Grain & Ener	ROUNDUP	218.00
Southern Wine & Spirits of	LIQUOR & WINE	2,467.66

Star & Tribune	SUBSCRIPTION - LIQUOR STORE	85.80
Steve's Bakery	LIBRARY EXPENSE	213.08
Stuart C Irby Co.	PRINSCO TRANSFORMER PARTS	916.89
T & R Electric	ELECTRIC SUPPLIES	101.53
Tapper's Beer Line Servic	CLEAN BEER TAPS	32.50
Texas Refinery Corp	ELECTRIC SUPPLIES	546.99
Tom VanHon	ATTORNEY FEES	1,000.00
Tow Distributing Corp.	BEER	4,368.43
Verizon Wireless	TELEPHONE	363.38
Viking Coca-Cola Bo. Co.	POP	272.00
Weis Oil	GAS	322.16
Welcome Home Workshop	COMPUTER TABLE - LIBRARY	925.00
Wpsantennas	POLICE EQUIPMENT	295.15
Xcel Energy	TMI - TRANSMISSION & PASS 10	4,261.19
Younger & Walton PLLC	ATTORNEY FEES	1,000.00
Payroll Expense		54,394.08

**RESOLUTION 2012-17:** Motion by Lois Gilles, second by Cindy Fahey to adopt Resolution 2012-17. Motion carried.

### **RESOLUTION 2012-17**

## **RESOLUTION APPOINTING ELECTION JUDGES FOR THE STATE PRIMARY ELECTION AND GENERAL ELECTION**

**BE I T RESOLVED:** by the City Council of the City of Fairfax as follows:

The persons named below are hereby appointed election judges for State Primary and General elections to be held on August 14, 2012 and November 6, 2012 respectively, in the City of Fairfax, County of Renville, State of Minnesota. The judges appointed and designated polling place wherein they shall serve and the hours of voting are as follows:

CITY OF FAIRFAX - FAIRFAX CITY AUDITORIUM  
SOUTH PARK & THIRD AVENUE

ELECTION HOURS : 7:00 A.M. TO 8: 00 P.M.

Bev Blumhoefer, Head Election judge  
Ann Totman  
Bernice Lyngholm  
Delores Tuchtenhagen  
Darlene Sell  
Caroline Black  
Delores Bleick

**TOBACCO FREE POLICY STATEMENT FOR PARKS:** Motion by Cindy Fahey, second by Lois Gilles to adopt a Tobacco Free Policy for city Parks. Tom VanHon will draft a policy. Motion carried.

**BERNIE WENNER HAZARDOUS BUILDIGN REPORT:** It has been thirty (30) days since the letter has been sent to Dave Fahey regarding his house on 3<sup>rd</sup> Street NE. No action has been taken. General consensus of the council is to proceed and obtain an order for repair.

**DSG Contract Extension Request:** DSG requested a time extension to September 30, 2012. Following discussion on the problems with locating some connections and homeowners responding, motion was made by Todd Kiecker, second by Cindy Fahey to approve the time extension to September 30, 2012. Motion carried.

**STAFF REPORTS:**

Marcia Seibert-Volz:

- Building permits issued in June:

Margaret Liebl	windows	3,000.00
Jerry Kemkes	siding	9,000.00
Dale Burmeister	window	75.00
Becky Jepsen	misc. repairs	4,100.00
Craig Buboltz	deck	3,312.00
Robert Rogotzke	reroof	5,500.00
Mike Kemkes	house	213,745.52
Stan Severson	fence	1,500.00

- Re-allocation of Funds: Discussion took place on funding the new furnace and pump at the pool. Motion by Lois Gilles, second by Todd Kiecker to re-allocate the Tennis court budget to funding the furnace and pump. Motion carried.

**Kevin Hagen:** Police report submitted.

**COMMITTEE REPORTS:** None

**COORESPONDENCE:** Board of Review training and Olivia Civic Engagement Group meeting on July 30<sup>th</sup> in Olivia.

**COUNCIL CONCERNS:** None

**ADJOURNMENT:** Motion by Lois Gilles, second by Cindy Fahey to adjourn at 8:00 p.m. Motion carried.

  
\_\_\_\_\_  
Mayor Doug Pomplun

ATTEST:

  
\_\_\_\_\_  
Marcia Seibert-Volz, City Administrator