

COUNCIL MEETING

DATE: January 8, 2013

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:07 p.m.

MEMBERS PRESENT: Mayor Doug Pomplun, Lois Gilles, Cindy Fahey, Todd Kiecker, Brad Augustin.

MEMBERS ABSENT: None

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz. Craig Marti, Supt. Utilities & Streets, City Attorney Aaron Walton.

Meeting was called to order by Mayor Doug Pomplun.

APPROVAL OF THE AGENDA: Mayor Pomplun requested agenda approval. Motion by Lois Gilles, second by Cindy Fahey to approve agenda with the following two additions: General Construction Pay estimate #5 in the amount of \$ 47,737.50 and Fire Department membership approval of Brian Palmer. Motion carried unanimously.

UNFINISHED BUSINESS: None

PUBLIC HEARING: None

PRESENTATIONS: None

BID OPENING & QUOTES: None

CONSENT AGENDA: Motion by Cindy Fahey, second by Todd Kiecker to approve consent agenda. Motion carried.

7.1 Approval of minutes dated December 11, 2012

7.2 Claims for payment

CLAIMS FOR PAYMENT:

| | | |
|----------------------------|--|------------|
| 4-Square Builders | WRITE SPECS FOR OLD LIBRARY & Supplies | 482.15 |
| A&B Business Equipment | COPIER MAINT CONTRACT | 88.54 |
| Ameripride Linen Services | LAUNDRY - LIQUOR STORE | 322.12 |
| Arctic Glacier | ICE | 67.46 |
| Arneson Distributing Inc | BEER & POP | 1,129.50 |
| Arvig Communication System | INTERNET - PD | 30.95 |
| Bernicks Pepsi Cola | ICE MACHINE RENT & POP | 1,176.18 |
| Bernie Wenner | BUILDING INSPECTOR | 290.50 |
| Bolton & Menk | Water Tower engineering | 5,951.50 |
| Border States | ELECTRIC SUPPLIES | 667.51 |
| Bound Tree Medical, LLC | AMBULANCE SUPPLIES | 416.44 |
| Capital One, F.S.B. | postage | 6.95 |
| Casey's | GAS | 762.09 |
| Central Minnesota Municip | Power purchased | 34,396.32 |
| CenturyLink | TELEPHONE | 1,277.08 |
| Chip Steak & Provision Com | SUPPLIES FOR RESALE | 576.58 |
| City of Fairfax | utility bills | 11,372.56 |
| Clobes Sanitation | GARBAGE | 264.42 |
| Dave's Full Service | GAS | 804.35 |
| Davis Typewriter Co Inc | OFFICE SUPPLIES | 238.45 |
| Department of Energy-WAPA | POWER PURCHASED | 26,527.27 |
| Duebers | SUPPLIES | 77.48 |
| Fairfax Medical Clinic | F.D. PHYSICAL EXAM | 719.10 |
| Fairfax Standard | ADVERTISING - BAR | 366.13 |
| Farm Merchantile Inc. | SUPPLIES | 783.96 |
| Fleet Services - Dept of A | LEASE PMT SQUAD CAR | 636.90 |
| Frontier Bar | LIQUOR SUPPLIES | 121.46 |
| Gary Schroeder | RELETTER TRUCKS | 428.00 |
| General Code Publishers | ECODE ANNUAL MAINT FEE | 1,195.00 |
| General Construction Servi | WATER TOWER PROJECT | 153,700.00 |
| Gerry Domeier | CIP freezer pickup | 35.00 |
| Gopher State One Call | LOCATES | 14.50 |

| | | |
|----------------------------|-----------------------------------|-----------|
| Harry's Frozen Food | SUPPLIES FOR RESALE | 90.50 |
| Hawkins Water Treatment | pool chlorine cylinder | 553.39 |
| Heggies Pizza | SUPPLIES FOR RESALE | 486.50 |
| Hermel Wholesale | SUPPLIES FOR RESALE | 728.87 |
| KBEPRS Inc/Cy's Uniforms | POLICE UNIFORMS | 181.06 |
| KNUJ AM | advertising | 117.00 |
| Kiecker Plumbing & Heating | WATER SUPPLIES | 1,011.73 |
| Kuechle Underground Inc | Kuechle Underground Inc | 49,888.41 |
| Lakeside P & H | repairs to gas meter | 99.95 |
| Locher Bros. Inc. | BEER | 5,654.55 |
| MES - MIDAM | FIRE EQUIPMENT | 409.01 |
| MN Chiefs of Police | MEMBERSHIP DUES | 165.00 |
| MN Department of Revenue | DEC SALES TAX | 6,608.00 |
| MN Dept Labor & Industry | bldg permit surcharge-2012 | 841.52 |
| MN Valley Testing Lab. | WATER SAMPLE TESTING | 425.50 |
| Martin Trucking, LLC | Freight | 260.80 |
| Matheson Tri-Gas Inc | BEER GAS | 97.13 |
| Maynard's of Fairfax | SUPPLIES FOR RESALE | 466.98 |
| Mediacom | CABLE TV & INTERNET - | 563.66 |
| Merchant Services | LIQUOR CREDIT CARD FEES DEC | 650.21 |
| Mikes Auto Parts | OIL & FILTERS | 120.94 |
| Minnesota UI | Unemployment Benefits | 174.72 |
| North Star Pump Service | REPAIR LIFT AT LIONS PARK | 460.00 |
| Northeast Wisconsin Tech C | POLICE TRAINING | 175.00 |
| Northern Lights Dist. | SUPPLIES FOR RESALE | 2,599.77 |
| O & S Construction | PLOW STREET LIGHTS | 9,727.50 |
| Office Ally | AMBULANCE FEE | 19.95 |
| Office Depot | PRINTER INK | 35.58 |
| Petrea Miketey | F.D office exp | 66.21 |
| Pitney Bowes Inc. | POSTAGE | 120.00 |
| Quest Fore | Gas customer survey | 311.46 |
| Renville County | landfill fees | 2,809.00 |
| Ron Marlowe | 2012 CIP REBATE | 50.00 |
| Schweiss Bi-Fold Doors | 40 FT TUBING | 121.41 |
| Schweiss Welding | BOBCAT REPAIR | 38.20 |
| Steve Palmer | 2012 CIP REBATE | 50.00 |
| Steve's Bakery | SUPPLIES FOR RESALE | 174.53 |
| Tapper's Beer Line Servic | CLEAN BEER TAPS | 32.50 |
| Ted Domeier | ASSESSOR FEE | 5,800.00 |
| Tow Distributing Corp. | BEER | 4,232.08 |
| Verizon Wireless | TELEPHONE | 352.15 |
| Viking Coca-Cola Bo. Co. | POP | 160.00 |
| Weis Oil | GAS | 1,164.51 |
| West Central Communicatio | PAGER REPAIRS | 399.12 |
| Winthrop News | SUBSCRIPTION - LIBRARY | 35.00 |
| Xcel Energy | TMI & MISO PASS Thru TRANSMISSION | 9,295.35 |
| Younger & Walton PLLC | ATTORNEY FEES | 2,000.00 |

GENERAL CONSTRUCTION PAY ESTIMATE # 5: Motion by Brad Augustin, second by Cindy Fahey to approve Pay Estimate # 5 to General Construction in the amount of \$ 47,737.50. Motion carried.

FIRE DEPARTMENT: Motion by Lois Gilles, second by Cindy Fahey to approve Brian Palmer as a member of the Fire Department pending the background check and passing physical exam. Motion carried.

RESOLUTION 2013-01 OFFICIAL DEPOSITORY: Motion by Brad Augustin, second by Todd Kiecker to approve Resolution # 2013-01. Motion carried.

**RESOLUTION # 2013-01
RESOLUTION DESIGNATING OFFICIAL DEPOSITORY.**

WHEREAS, Minnesota Statutes set forth the procedure for the deposit of Public Funds and it is necessary for the City Council to annually designate the banks as the official depositories for the City funds and manage the collateral pledged to such funds.

NOW THEREFORE BE IT RESOLVED, that the Fairfax City Council does hereby designate the Frandsen Bank & Trust and First National Bank as the City's official depositories for 2013.

BE IT FURTHER RESOLVED, that the Treasurer of the City of Fairfax is hereby designated as the approval authority for the acceptance and release of all collateral to be held by the City in conjunction with City funds on deposit with authorized institutions.

BE IT FURTHER RESOLVED, the City Treasurer of the City of Fairfax is hereby designated as the authority to designate additional depositories for investment purposes.

RESOLUTION 2013-02 COUNCIL APPOINTMENTS: Motion by Lois Gilles, second by Cindy Fahey to approve Resolution 2013-02. Motion carried.

RESOLUTION 2013-02

WHEREAS, at the first council meeting, certain appointments are required to be made and approved by the City Council.

THEREFORE BE IT RESOLVED, that the following appointments shall be made for 2013:

ECONOMIC DEVELOPMNET AUTHORITY

TERM EXPIRES

(5) year terms

| | |
|---------------------|----------|
| Sara Waibel | 12-31-14 |
| Marcia Seibert-Volz | 12-31-17 |
| Lois Gilles | 12-31-16 |
| Don Clauson | 12-31-13 |
| Anna Dummer | 12-31-15 |

HOUSING & REDEVELOPMENT AUTHORITY (5) year terms

| | |
|---------------------|----------|
| Robin Nesburg | 12-31-15 |
| Rich Beltz | 12-31-14 |
| Mike Johnson | 12-31-17 |
| Marcia Seibert-Volz | 12-31-13 |
| Leann Frank | 12-31-16 |

LIBRARY BOARD (3) year terms

| | |
|-----------------------------------|----------|
| Pioneerland Rep. Frances Schweiss | 12-31-13 |
| Delores Kortz | 12-31-14 |
| Ruth Benedict | 12-31-14 |
| Jodi Coleman | 12-31-15 |
| Jane Steinbach | 12-31-15 |
| Diane Becker | 12-31-14 |
| Becky Baker | 12-31-13 |
| Anna Endorf | 12-31-13 |
| Julie Nesburg | 12-31-15 |

FIRE DEPARTMENT

| | |
|--|----------|
| Fire Chief James Schroeder | 12-31-13 |
| Asst. Chief Kevin Schweiss | 12-31-13 |
| 1 st Captain Eric Fahey | 12-31-13 |
| 2 nd Captain Joel Grejtak | 12-31-13 |
| Secretary Petrea Mikety | 12-31-13 |
| Ambulance Captain Katie Grams | 12-31-13 |
| Ambulance 1st Lieutenant Petrea Mikety | 12-31-13 |
| 2 nd Lieutenant Erin Curan | 12-31-13 |

COUNCIL COMMITTEES

CURRENT 2013 COMMITTEES

