

COUNCIL MEETING

DATE: September 10, 2013

TIME STARTED: 7:00 p.m.

TIME ENDED: 9:05 p.m.

MEMBERS PRESENT: Mayor Doug Pomplun, Lois Gilles, Cindy Fahey, Todd Kiecker, Brad Augustin

MEMBERS ABSENT: None

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Craig Marti, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Doug Pomplun.

APPROVAL OF THE AGENDA: Mayor Doug Pomplun requested following additions to the agenda: Payroll issues and council pay for meetings to be # 21 on agenda. Motion by Cindy Fahey, second by Todd Kiecker to approve agenda with the additios. Motion carried.

UNFINISHED BUSINESS: None.

PUBLIC HEARING: None

PRESENTATIONS: None

BID OPENING & QUOTES: None

Motion by Cindy Fahey, second by Lois Todd Kiecker to approve the consent agenda. Motion carried.

- Minutes dated August 13, 2013.
- The following claims for payment:

4-Square Builders	BLDG MAINT SUPPLIES	96.39
Alden Pool & Municipal Su	PUMP FOR POOL	253.87
American Engineering Test	MATERIALS TESTING	66.00
Ameripride Linen Services	LAUNDRY - BAR	366.22
Arctic Glacier	ICE	255.36
Arneson Distributing Inc	BEER	1,220.08
Arnold's of Glencoe	EQUIPMENT REPAIR	117.40
Barnes & Noble	LIBRARY BOOKS	92.99
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	881.78
Bernie Wenner	BUILDING INSPECTOR	504.56
Bolton & Menk	WATER TOWER PROJECT	1,947.50
Border States	ELECTRIC SUPPLIES CAP OUTLAY	4,056.03
Casey's	GAS	1,250.82
Central Minnesota Municip	Power purchased	32,834.52
CenturyLink	TELEPHONE	1,357.84
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,016.66
Chuck Hellendrung	SNOW & COMPOST HAULING	2,050.00
Clobes Sanitation	GARBAGE	3,117.00
Dave's Full Service	GAS	945.85
Department of Energy-WAPA	POWER PURCHASED	26,700.48
Ecolab Pest Elimination	PEST CONTROL - BAR	150.16
Everett Hanson	2013 CIP REBATE	35.00
Fairfax Medical Clinic	Fire Dept.	16.32
Fairfax Postmaster	postage - utility bills	322.01
Fairfax Standard	LIBRARY SUPPLIES	989.07
Farm Merchantile Inc.	SUPPLIES - FD	1,428.79
Finance and Commerce	ADVERTISE FOR AUD BIDS	90.10
Frontier Bar	SUPPLIES	216.24
GFW Community Ed	SUMMER REC CONTRIBUTION	7,000.00
Gopher State One Call	LOCATES	109.45
Harry's Frozen Food	SUPPLIES FOR RESALE	120.50
Hawkins Water Treatment	CHEMICALS - POOL	15.00
Heggies Pizza	SUPPLIES FOR RESALE	576.00

Hermel Wholesale	SUPPLIES FOR RESALE	2,215.77
Hillman Backhoe & Tiling	STUMP REMOVAL	712.50
J.T. Services	ELECTRIC SUPPLIES CAP OUTLAY	842.56
Jahnke Water Inc.	WATER - LIBRARY	12.83
L.M.C.I.T.	AGE DISCRIMIN. CLAIM DEDUCTIBL	250.00
League of MN Cities	LMC DUES	1,303.00
Locher Bros. Inc.	BEER	6,879.25
MAAC Inc	ASBESTOS INSP AUDITORIUM	300.00
MII Life -VEBA	MII Life -VEBA	0.00
MN Department of Revenue	JULY SALES TAX	10,357.00
MN Dept Labor & Industry	FEE - FIRE DEPT	20.00
MN Dept. of Health	STATE WATER FEE JULY-SEPT	891.00
MN Municipal Bev. Ass'n.	MN Municipal Bev. Ass'n.	15.00
MN Valley Testing Lab.	WATER SAMPLE TESTING	25.50
Marco	COPIER CONTRACT - LIBRARY	315.92
Martin Trucking, LLC	FREIGHT	75.20
Matheson Tri-Gas Inc	BEER GAS	227.87
Maynard's of Fairfax	SUPPLIES FOR RESALE	391.09
Mediacom	JULY CABLE TV & INTERNET - BAR	809.03
Merchant Services	LIQUOR CREDIT CARD FEES - AUG	546.17
Midwest Radar & Equipment	EQUIPMENT MAINTENANCE - PD	80.00
Mikes Auto Parts	OIL & FILTER	183.47
New Ulm Public Utilities	Natural Gas Purchase & Transp	56,159.29
Northern Lights Dist.	SUPPLIES FOR RESALE	2,498.14
Oxygen Service Company	AMBULANCE SUPPLIES	39.62
Phillips Wine & Spirits	LIQUOR	242.00
Pioneerland Library Sys.	PIONEERLAND 3RD QTR PMT	8,189.50
Public Employees Ret.	CD 16170 interest	554.52
RVS Shredding	DOCUMENT SHREDDING	30.00
Red Feather	SUPPLIES	144.39
Renville County	LANDFILL FEES	5,303.71
Revtrak Inc	REVTRAK FEES - AUG	581.48
SEH	ARCHITECT FEES - AUDITORIUM	8,051.72
SW/WC Service Cooperatives	SW/WC Service Cooperatives	486.00
Schultz Plumbing, Heating	INSPECT STORM SEWERS & AUD	318.75
Schwan's Sales	POOL SUPPLIES FOR RESALE	74.67
South Central Grain & Ener	WEED CONTROL	710.79
Southern Wine & Spirits of	LIQUOR	1,942.74
Steve's Bakery	SUPPLIES FOR RESALE	249.74
Stuart C Irby Co.	GLOVE TESTING	62.52
Tapper's Beer Line Servic	CLEAN BEER TAPS	32.50
The Journal	1 YR SUBSCRIPTION - BAR	174.00
Tow Distributing Corp.	BEER	4,175.62
Towmaster	SHOP SUPPLIES	44.66
United Farmers Cooperative	BOBCAT REPAIRS	4,597.05
Verizon Wireless	TELEPHONE	376.31
Viking Coca-Cola Bo. Co.	POP	107.00
Water Conservation Service	WATER LEAK LOCATE 3RD AVE SW	374.10
Weis Oil	GAS	614.56
Xcel Energy	TMI TRANSMISSION	5,684.18
Younger & Walton PLLC	ATTORNEY FEES	2,000.00
Payroll Expense		49,448.82

ADDITION TO AGENDA:

SPECIAL COUNCIL MEETING: Special Council meeting called for September 24, 2013 at 7:00 p.m. to consider Auditorium bids.

UNLICENSED DOGS RUNNING AT LARGE: Paula Weir addressed the council on an incident which occurred on August 30, 2013. A pit bull attacked her grandchild while they were walking. Paula wanted to know how the City can enforce the Ordinance to provide a safe environment for its citizens in regard to dogs that attack, are unlicensed and do not have the appropriate vaccinations. The city currently does not have a holding area for dogs that have attacked and bitten someone. It was determined the Police Department needs to address this and find a holding area for dogs if an attack occurs.

POLICE OFFICER POSITION: The Personnel Committee recommended Denny Adamski for the Police Officer Position starting hime at Step 4 \$ 20.14/hour and put him on a one (1) year probation. Motion by Cindy Fahey, second by Lois Gilles to hire Denny Adamski at ste 4 \$20.14 per hour with a one (1) year probation period and allow a fifteen (15) minute response time. Motion carried.

LIQUOR STORE BARTENDER POSITION: Motion by Brad Augustin,,second by Todd Kiecker to approve the job description making sure the selling of pull-tabs to family members is addressed, filling toilet paper and towels holders in the rest rooms and dress code. Motion carried.

AUDITORIUM ASBESTOS INSPECTION REPORT: Reviewed inspection report from MAAC. Quote for removal is \$ 1350.00 for floor tile and \$85.00 per fitting on pipes. (130-150 fittings) Motion by Lois Gilles, second by Cindy Fhey to approve MAAC quote as stated on contract. Motion carried.

MMUA SAFETY MANAGEMENT CONTRACT: Motion by Lois Gilles, second by Cindy Fahey to approve the Safety Management Contract with MMUA in the amount of \$ 13,600.00. Motion carried.

ASSESSOR SALARY: Motion by Brad Augustin, second by Todd Kiecker to approve \$6,200.00 /year for the next four (4) yeass. Motion carried.

2014 BUDGET REVIEW: Water and Sanitary Sewer Fund need to be reviewed by the Utility Committee.

2013-09 RESOLUTION ADOPTING THE PRELIMINATRY GENERAL FUND BUDGET:

RESOLUTION # 2013-09

RESOLUTION APPROVING THE PRELIMINARY 2014 BUDGET FOR THE CITY OF FAIRFAX.

BE IT RESOLVED, by the City Council of the City of Fairfax, County of Renville, State of Minnesota, that the 2014 preliminary budget presented and on file in the Clerk Treas. Administrator's office be approved and the levy be certified to the County Auditor.

2013-10 RESOLUTION ADOPTING THE PROPOSED GENERAL FUND LEVY:

RESOLUTION #2013-10

RESOLUTION APPROVING THE 2013 PROPOSED LEVY, COLLECTIBLE IN 2014.

BE IT RESOLVED, by the City Council of the City of Fairfax, County of Renville, State of Minnesota, that the following sums of money be levied for current year, collectible in 2014, upon the taxable property in the City of Fairfax for the following purpose:

Amount levied for General Fund	\$	409,518.00
Amount levied for Debt Service		<u>59,482.00</u>
TOTAL	\$	469,000.00

BE IT FURTHER RESOLVED, that a public hearing be called for the purpose of hearing comments from the public on the 2013 proposed tax levy (payable in 2014). Said hearing to be set at 7:00 p.m. on the 10th of December, 2013.

STAFF REPORTS:

Marcia Seibert-Volz: Bulding permits:

Alan Marit	porch	\$ 7,680.00
Mae Marwede	siding & shingling	
Ruth Benedict	shingle	\$ 1,000.00
Pat Schreiner	shingle	\$ 7,500.00

Bernadette Boyum	deck	\$ 2,880.00
Larry Carson	deck	\$ 600.00
Jodi & Dave Coleman	siding/windows	\$20,000.00
Jerry Steinbach	barn roof	\$ 7,000.00
Felicia Kepler	fence	\$ 480.00

Transfer of Library Designated funds \$ 22,633.01

Motion by Lois Gilles, second by Cindy Fahey to transfer \$ 22,633.01 Library designated fund balance to General Fund Balance. Motion carried.

Craig Marti: Craig reported Storm sewer repairs have commenced.

Scott Froelich: Interviews for Part time police will be set up and done by the Police Committee and the Take back prescription box will be installed.

The Mayor closed the meeting to discuss payroll issues: Comp time and vacation time accruals.

The Mayor opened the meeting. Summary of meeting was the exempt employees will receive 40 hours of comp time a year and will be allowed to take it down to maximum accrual by the end of the year. Vacation accrual over the maximum will be lost.

Motion by Brad Augustin, second by Cindy Fahey to cap the maximum vacation accrual time to 320 hours and eliminate the excess over the maximum accrual. Council polled: Lois-no, Cindy-yes, Todd-yes, Brad-yes, Doug-yes. Motion carried.

Motion by Brad Augustin to allow Exempt employees available comp time balance to be brought down to the maximum 40 hours by 12-31-13 and no accrual this year. Failed for lack of a second.

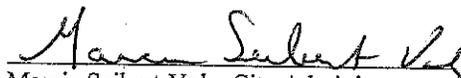
Motion by Cindy Fahey, second by Todd Kiecker to allow exempt employees comp at 80 maximum hours until December 31, 2013. A clarification to allow exempt employees to earn comp time not to exceed eighty (80) hours and allow this to be a maximum accrual not a set annual amount and include this in the personnel policy. Motion carried.

Motion by Cindy Fahey, second by Todd Kiecker to pay \$ 40.00 (1/2 day) to Council members for a meeting if they are missing work. Otherwise, the committee meetings are compensated at \$ 25.00. Council polled: Cindy-yes, Lois-yes, Todd-yes, Brad-abstained, Doug-yes. Motion carried.

Motion by Lois Gilles, second by Todd Kiecker to adjourn. Motion carried.



Mayor Doug Pomplun

ATTEST: 
 Marcia Seibert-Volz, City Administrator