

COUNCIL MEETING

DATE: February 9, 2016

TIME STARTED: 7:00 p.m.

TIME ENDED: 7:40 p.m.

MEMBERS PRESENT: Mayor Lois Gilles, Ross Nachreiner, Cindy Fahey, Jenny Hazelton, Josh Bunkers

MEMBERS ABSENT: none

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Lois Gilles.

PLEDGE OF ALLEGIANCE

ROLL CALL: All members present. Staff present: City Administrator Marcia Seibert-Volz; Supt. of Sts. & Utilities Eric Nelson; City Attorney Aaron Walton.

APPROVAL OF THE AGENDA: Motion by Jenny Hazelton, second by Cindy Fahey to approve the agenda. Motion carried unanimously.

UNFINISHED BUSINESS:

PUBLIC HEARING: Public Hearing is scheduled for February 16, 2016 at 7:00 p.m. for the City of Fairfax Application to Small Cities Development Grant Program.

BID & QUOTES: John Graupman, Bolton & Menk presented bids on the Repairs to the Water Treatment Plant

Filter # 2.	<u>Base Bid</u>	<u>Alternate No. 1 Bid</u>	<u>Alt. # 1 & base bid</u>
Magney Construction	25,700.00	23,000.00	48,700.00
Gridor Construction	21,600.00	37,400.00	59,000.00
American General	25,000.00	43,000.00	68,000.00
Eagle Construction	48,800.00	36,900.00	85,700.00
Beemer Companies	36,685.00	36,920.00	73,605.00
Di-Mar Construction, Inc.	45,800.00	54,800.00	100,600.00

Motion by Ross Nachreiner, second by Josh Bunkers to award the contract to Magney Construction for Base Bid and Alternate # 1 in the amount of \$ 48,700.00. Motion carried.

Motion by Jenny Hazelton, second by Cindy Fahey to approve the fore-mentioned contracts and changes. Motion carried.

PRESENTATIONS: none

CONSENT AGENDA: Motion by Jenny Hazelton, second by Cindy Fahey to approve consent agenda. Motion carried.

- Approval of the minutes dated January 7, 2016.
- Claims for payment

4-Square Builders	COMMUNITY CENTER PROJECT	13,000.00
5th Street Auto Body	REPAIRS 2011 CHEV SILVERADO	167.75
A&B Business Equipment	COPIER MAINT AGREEMENT	59.68
American Engineering Test	SOIL TESTING	1,190.00
Ameripride Linen Services	LAUNDRY - BAR	286.06
Arctic Glacier USA Inc	ICE	38.35
Arneson Distributing Inc	BEER & JUICE	1,362.25
Automatic Systems Co.	WIRE FLOW METERS WTP	1,761.30
BNG Technologies LLC	SOFTWARE SUPPORT - BAR	200.00
Bellboy Corporation	LIQUOR	1,141.40

Bernicks Pepsi Cola	ICE MACHINE RENT & POP	1,004.23
Bernie Wenner	BUILDING INSPECTOR	60.00
Bolton & Menk	ENGINEERING- STS.	4,378.00
Border States	ELECTRIC SUPPLIES	189.49
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	3,783.03
Breakthru Beverage Minneso	LIQUOR	1,225.64
Casey's	GAS	189.57
Central MN Municipal Power	POWER PURCHASED & CIP	32,789.93
CenturyLink	TELEPHONE	1,291.44
Chip Steak & Provision Com	SUPPLIES FOR RESALE	1,167.81
City of Fairfax	UTILITY BILLS	14,124.29
Clobes Sanitation	GARBAGE CONTRACT & CITY PICKUP	3,682.35
Country Enterprises Inc	FREIGHT	69.47
Crysteel Dist. Inc.	CUTTING EDGE - SNOW PLOW	571.80
Dave Berg Consulting LLC	CONSULTING FEES	1,075.60
Department of Energy-WAPA	POWER PURCHASED	27,553.12
Dept of Public Safety	HAZARDOUS CHEM INVENTORY FEE	200.00
Early Bird Bakery	SUPPLIES FOR RESALE	225.45
Fairfax Medical Clinic	FD IMMUNIZATIONS	545.70
Fairfax Postmaster	POSTAGE - UTILITY BILLS	290.34
Farm Merchantile Inc.	SUPPLIES & COMMUNITY CENTER CONTRACT	38,402.91
Finance and Commerce	WTP FILTER ADVERTISE BIDS	274.75
First Systems Technology I	FLOW METER - WATER PLANT	4,389.20
Frontier Bar	SUPPLIES FOR RESALE	122.35
G&K Services	UNIFORM CONTRACT	385.36
Gag Sheet Metal, Inc.	LIBRARY BOILER REPAIRS & COMMUNITY CTR.	26,883.00
Gislason & Hunter LLP	ATTORNEY - GAS CONTRACTS	5,680.00
Harland	COMPUTER MAINTENANCE	174.00
Harry's Frozen Food	SUPPLIES FOR RESALE	111.50
Hawkins Water Treatment	CHEMICALS	5.00
Heggies Pizza	SUPPLIES FOR RESALE	378.80
Hermel Wholesale	SUPPLIES FOR RESALE	1,688.17
J.T. Services	TRANSFORMER CONNECTORS	500.36
Jahnke Water Inc.	WATER - LIBRARY	5.85
John Deere Financial	HYGARD OIL	65.87
Johnson Bros. Wholesale	LIQUOR	3,247.55
Jud Hailey	BAND EXPENSE	700.00
KNUJ AM	OFFICE EXPENSE - PD	209.90
Locher Bros. Inc.	BEER	5,720.35
MN Chiefs of Police Assoc	2016 DUES	165.00
MN DNR Waters	WATER PERMIT FEE	290.39
MN Department of Revenue	JAN SALES TAX	11,075.00
MN Municipal Utilities As	2016 MEMBER DUES	13,021.75
MN Post Board	Brian Nordby license	90.00
MN Valley Testing Lab.	WATER TESTING	25.50
Matheson Tri-Gas Inc	BEER GAS	232.86
Maynard's of Fairfax	SUPPLIES FOR RESALE	276.05
Mediacom	CABLE TV & INTERNET - BAR	561.91
Mercury Payment Solutions	LIQUOR CREDIT CARD FEES - JAN	518.98
Mikes Auto Parts	EQUIPMENT MAINT	1,002.56
New Ulm Public Utilities	NATURAL GAS, REPAIRS, & RESERVATION	115,924.94
North Ambulance	ALS INTERCEPT	450.00
Northern Lights Dist.	SUPPLIES FOR RESALE	2,443.81
Office Ally	AMBULANCE FEE	19.95
One Office Solution	PRINTER INK, COMMUNITY CTR. CHAIRS/TABLE	1,680.66
Oxygen Service Company	AMBULANCE SUPPLIES	113.45
Phillips Wine & Spirits	LIQUOR	184.81
Pitney Bowes Inc.	POSTAGE	640.99
Premium Waters Inc	WATER - PD	5.20
RVS Shredding	SHREDDING SERVICE	30.00
Region VI Chiefs Assoc.	2016 DUES	25.00
Renville Co Government Ser	TOUGHBOOK 54 - PD	2,699.00
Renville County	LANDFILL FEES	3,775.19
Revtrak Inc	JAN REVTRAK FEES	920.82
School Specialty	PRINTER INK	42.05
Schweiss Bi-Fold Doors	SNOW BLOWER REPAIR	65.45
So Central Tech College	OSHA TRAINING	450.00
Standard-Gazette & Messeng	ADVERTISE BIDS WTP FILTER	305.05
State of MN	OPS METER ASSESSMENT	66.81
Streichers	POLICE EQUIPMENT	614.95
T&R Service	TRANSFORMER DISPOSAL	867.00

Tapper's Beer Line Serv	CLEAN BEER TAPS	52.00
Taser International	TASER - PD	3,028.67
Thermastor Inc	AIR FILTER	202.01
Total Register Systems	CASH REGISTER SUPPLIES - BAR	185.64
Tow Distributing Corp.	BEER	2,069.36
United Farmers Cooperative	SNOW BLOWER PARTS	390.50
Verizon Wireless	TELEPHONE	279.68
Viking Coca-Cola Bo. Co.	POP	245.50
Volz & Frank	COMMUNITY CENTER PROJECT	10,000.00
Weis Oil	GAS	4,203.02
Westman Freightliner	VALVE - FD	216.01
Younger & Walton PLLC	ATTORNEY FEES	2,200.00
Payroll Expense		44,552.95

COUNCIL APPOINTMENTS: Mayor requested approval of the following appointments. Mike Kiecker appointment to EDA and Jill Pelzel appointment to HRA. Motion by Cindy Fahey, second by Jenny Hazelton to accept Mayor's appointments. Motion carried unanimously.

FIRE DEPARTMENT: Purchase of skid unit for grass rig. Joel Gretjak, Fire Chief, was present to inform the council that a skid unit was purchased for the grass rig.

SECOND READING AND ADOPTION OF CHAPTER 246. Amendment to 246 to read:

Fairfax Code

Chapter 246: Vehicles, Parking and Storage of

§ 246-1 Parking and/or Storage of Vehicles and Equipment

A. Recreational vehicle and equipment defined.

RECREATIONAL VEHICLE AND/OR EQUIPMENT.

Trucks having three or more axles or having a gross weight in excess of 8,000 pounds, commercial vehicles over 19 feet in length, buses (herein defined as a motor vehicle designed for carrying more than 10 passengers), recreational vehicles, boats (whether mounted on a trailer or not), motor homes, truck campers, travel trailers, boat trailers, tent trailers, camping trailers, motorized dwellings, fifth wheels, mobile homes, house trailers, trailers, utility trailers, semitrailers, horse trailers, airplane gliders, off-highway motor vehicles, snowmobiles, sand buggies, dune buggies, all-terrain vehicles, personal watercraft, tractors, implements or husbandry, golf carts, go-carts, or any other major recreational, commercial or agricultural vehicle or equipment.

B. Parking and/or storage prohibited. No person or property owner shall allow, on a single residential property, the parking or storage of more than two (2) recreational vehicles and/or equipment, plus two (2) motor vehicles or motorcycles, as defined by M.S. § 168.002. The combined total number of vehicles shall not exceed four (4), and the following conditions and restrictions shall apply to those vehicles:

(1) Location of vehicles or equipment:

(a) The vehicles shall be parked on a driveway; or

(b) The vehicles or equipment may be located within a side or rear yard if in compliance with setback requirements applicable to accessory structures and sight-screened from abutting properties and right-of-way by solid board fencing or sight-obscuring landscaping at least six feet in height; or

(c) If there is no reasonable access to a rear or side yard, the vehicles or equipment do not exceed four feet in height if located in the front yard, provided they are not visible from the public right-of-way or adjacent properties; and

(2) All vehicles or equipment shall be licensed (if licensing is required by state authority for use) and operable; and

(3) The parking surface for the vehicles or equipment shall be an improved surface such as pavement, asphalt or sufficient gravel to support the weight of the vehicle.

C. Exceptions. The restrictions in this section shall not apply to vehicles in excess of the numbers allowed in paragraph (B) above if:

(1) Storage within a garage. The vehicles are stored within a vented garage, or within a carport, which is totally sight-screened from abutting properties by solid board fencing or sight-obscuring landscaping at least six feet in height.

(2) Short-term parking. The parking of motor vehicles or motorcycles is for periods of less than 48 hours. Motion by Cindy Fahey, second by Ross Nachreiner to adopt Amendment to Chapter 246. Motion carried unanimously.

Eide Bailly: Additional Services GASB Statement No. 68 for 2015 Audit. Motion by Josh Bunkers, second by Jenny Hazelton to approve Eide Bailly Services contract for additional services to be between \$ 1,000.00 and \$ 1,500.00. Motion carried.

RESOLUTION 2016-06: Supporting Broadband.

CITY OF FAIRFAX
Resolution # 2016-6 Supporting
The Minnesota Broadband Vision
The Vision

“Everyone in Minnesota will be able to use convenient, affordable, world-class broadband networks that enable us to survive and thrive in our communities and across the globe.”

Whereas broadband, or high speed Internet, is essential today and increasingly essential for community vitality, including competitive economic development, affordable and quality health care, equitable education and effective government; and

Whereas, vast areas of Minnesota and thousands of Minnesotans lack access to affordable and reliable broadband services that meet or exceed the federal broadband standard of 25/3 Mbps; and

Whereas, the long and short-term benefits of achieving our broadband vision will be spread widely across our entire Minnesota community while failing to reach our broadband vision will sentence some rural areas to second class status and permanent decline;

Now therefore, the Fairfax City Council adopts the Minnesota Broadband Vision and encourages the Minnesota Legislature and Governor provide sufficient leadership, resources and legal framework to ensure that the State of Minnesota achieves this vision by 2020.

The motion for the adoption of the foregoing resolution was duly made by Council Member Ross Nachreiner and seconded by Council Member Jenny Hazelton, and the motion carried.

Whereupon said resolution was declared duly adopted by the Fairfax City Council on the 9th Day of February, 2016.

PROGRAM INCOME PLAN: Rehab SCDP funded activities. Motion by Jenny Hazelton, second by Josh Bunkers to approve the Program Incom Plan. Motion carried.

RESOLUTION 2016-07: Approving State of MN Joint Power Agreement with the City. Motion by Jenny Hazelton, second by Josh Bunkers to approve Resolution 2016-07. Motion carried.

RESOLUTION NO. 2016-07
RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE
CITY OF FAIRFAX ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

WHEREAS, the City of Fairfax on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Fairfax, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Fairfax on behalf of its Prosecuting Attorney and Police Department, are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Chief-, Scott Froehlich, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Chief Froehlich is appointed as the Authorized Representative's designee.

3. That the City Attorney -, Aaron Walton, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, City Attorney, Aaron Walton is appointed as the Authorized Representative's designee.

4. That Lois Gilles -, the Mayor for the City of Fairfax, and Marcia Seibert-Volz, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

CJDN Subscriber Agreement: Court Data Services Subscriber Amendment entered into by the State of MN, acting through the Dept. of Public Safety, BCA and the City of Fairfax on behalf of its Police Department and by and for the benefit of the State of MN acting through its State Court Administrator's Office. Motion by Josh Bunkers, second by Cindy Fahey to approve the CJDN Subscriber Agreement. Motion carried.

Staff reports:

City Administrator, Marcia Seibert-Volz

Update on Fairfax Auditorium. General consensus of the Council approved changing the name to Fairfax Community Center.

Year End Electric Usage Report was presented.

February 16, 2016 is the Rural Fire Association/Fire Dept. annual meeting.

Supt. of Street & Utilities Eric Nelson: Supt. gave update on the following:

- Eric presented a quote from Volz & Frank for insulating and sheeting electric warehouse \$ 5,840.00. 4 Square Materials for electric warehouse \$ 7,000.00.

Motion by Cindy Fahey, second by Jenny Hazelton to approve the contracts. Motion carried unanimously.

Liquor Store Manager: No report.

Police Report: Police Chief presented Council with a resignation letter from Zach Ambrose. Motion by Ross Nachereiner, second by Josh Bunkers to accept resignation. Motion carried. The police department received a grant for (2) PBTS and one dry gas regulator. The equipment should be received in 6-8 weeks. Question was raised on the RS Fiber Wi-Fi and whether the city departments could utilize it. A city contract for RS Fiber will be checked on prior to next meeting.

Committee Reports: Reviewed minutes from the following meeting

Liquor Committee 2-3-16

Police Committee 2-1-16

Fairfax EDA 1-7-16

Correspondence: Renville County 10 meeting

Council concerns: none

Adjournment: Motion by Jenny Hazelton, second by Cindy Fahey to adjourn at 7:400 p.m. Motion carried unanimously.

Mayor Lois Gilles

ATTEST: _____
Marcia Seibert-Volz, City Administrator